

RECORD OF PROCEEDINGSMinutes of **Jefferson Township Board of Trustees**
2119 St. Rt. 598, Galion, OH 44833**Regular Meeting**

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 25 20 19**START TIME: 7:00 PM****END TIME: 9:38 PM****CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board****RECORD OF PROCEEDINGS****BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Assistant Chief Ric Cochran	Employee	Fire Chief
Mr. John Slabach	Employee	Zoning Inspector
Mr. Brian Knowlton	Visitor	
Mr. Bill Weber	Visitor	
Mr. Michael Swick	Visitor	
Mr. Marcus Fagan	Visitor	
Mr. Cody Knapp	Visitor	
Mr. Shawn Miller	Visitor	
Mr. Brady Bonham	Visitor	

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	1/28/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed, corrected and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	Mrs. Weber is enrolled and will be attending the Local Government Conference being held March 7 & 8, 2019 in Columbus.

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	<p>The Public Records Training being held in the late afternoon of March 6th is open only to Conference attendees. Mr. Weber and Mr. Walker have decided to attend a training to be offered later in the year so that no Conference fees will have to be paid.</p>
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APPROVAL OF BILLS

MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Warrants 14768 thru 14805 totaling \$ 22,977.51 for payment of monthly payroll and accounts payable.
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Assistant Chief Ric Cochran
DISCUSSION	<p>Unit 858 water level indicator damaged from cold/freezing weather on a recent fire run has been replaced by Finley Fire. Mrs. Weber will submit an insurance claim.</p> <p>Unit 854 (vacuum tanker) had two 2.5" valves freeze and break on a recent run. These have been repaired by Finley Fire. Mrs. Weber will submit an insurance claim.</p> <p>Unit 857 had an intake pressure sensor damaged because of cold/severe weather during a recent fire run. Finley Fire has completed the repair. Mrs. Weber will submit a claim.</p> <p>Mrs. Weber is still doing research on the BWC suggested Resolution concerning cancer presumption for Fire Department members.</p> <p>The State Fire Marshal MARKS radio grant paper work has been completed.</p> <p>Department officers and Mrs. Weber are trying to set a date to get together in order to complete Medical Billing application.</p> <p>The DVR and camera system was damaged after the last power outage.</p> <p>The vacuum cleaner needs to be replaced. The current one has been in service over 10 years and is worn out.</p> <p>The Department has received an EMS Grant reimbursement of \$ 1200.</p> <p>The Department has received a very generous donation of \$ 500 from OCSEA. Mrs. Weber has mailed a thank you letter.</p> <p>Worn out locks on both the east and north entry doors of the fire garage have been replaced.</p>

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The Department would like to send 4 members to a high angle rope rescue class being held in Dayton. The training lasts 5 days and is being held June 17-21, 2019. The cost is \$ 500 for each person plus expenses. This was tabled until a later date.

There was discussion about working into the budget beginning 2020 the replacement two sets of turn-out gear each year.

The Department is currently out of black helmets (includes shield). There are 2 needed right now and 2 more are needed for pending new volunteers. The cost is about \$ 400 for each helmet/shield.

The department would like to update the cordless power tool set. A Milwaukee 20V set would match the batteries used for a Genesis cordless combi-tool that is planned in the future. The cost is \$ 750. Mr. Knapp will have a more definite price quote for the next meeting. This was tabled for a future date.

New Volunteer Firemen were introduced. Brady Bonham and Shawn Miller.

Mr. Keith Neale returned \$ 68.08 in cash to return monies that were incorrectly reimbursed to him for meals at the 2018 FDIC. There was a misunderstanding between Mr. Neale, Department Officers and Mrs. Weber. Mrs. Weber incorrectly reimbursed Mr. Neale for meals. The cash has been deposited back into the Special Levy Fund where the reimbursement came from.

Cody Knapp has completed a 3-day course certifying him to teach live fire training. He will be reimbursed \$ 150 for this training.

The 3 MIL Special Levy for Fire and EMS is up for renewal or replacement. Several options were discussed and a decision will be made at a future meeting. Some long-term planning needs to be established.

DEPARTMENT	Zoning Report
REPRESENTATIVE'S NAME	Mr. John Slabach, Zoning Inspector
DISCUSSION	<p>Paul Baumberger requested information about the zoning of land south of the US 30 interchange owned by Kocher.</p> <p>Mr. Slabach received a letter from Richland County Building Department regarding Adjudication Order # 1102-18-1 for the new building at Victory Rock Praise & Worship Center. More restrooms and a drinking fountain need to be added. The letter is filed in the Fiscal Officer files.</p>

CITIZENS/GUESTS COMMENTS

NAME	No Comments
COMMENTS	

LEGISLATION

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NUMBER	2019-03
TITLE	Replace DVR and camera system
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	DVR and camera system was damaged beyond repair during a recent power outage. The replacement cost is \$ 215.99
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-04
TITLE	Replace worn out vacuum cleaner not to exceed \$ 500
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	The vacuum to be replaced was purchased over 20 years ago and has been repaired numerous times.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-05
TITLE	Replace locks on both east doors and north entry door of Fire Garage - \$ 750 range.
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	These are "number code" locks, 2 Schlage and 1 Debolt.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-06
TITLE	Purchase of 4 new black helmets with Shields – about \$ 400 each.
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker

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MOTION SECONDED BY	Mr. Weber
DISCUSSION	Need 2 of these right now for the new Volunteers. Two more firefighters will be added to roster soon. Decided to order 4 right now in anticipation of new members.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-07
TITLE	Supplemental Appropriations requested by Fiscal Officer
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	From: 2191-220-230-0000 (bwc) To: 2191-220-599-0000 (other exp) \$ 794.89 From: 1000-110-599-0000 (other) To: 1000-120-381-0000 (property ins) \$ 2,000.00 FEMA Flood Insurance
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	Progress on township web-site
PRESENTED BY	Mrs. Weber
DISCUSSION	Is progressing.

TOPIC	Credit Card Policy
PRESENTED BY	Mrs. Weber
DISCUSSION	Is progressing; will have ready for March meeting.

NEW BUSINESS

TOPIC	Letter from Charter Communications
PRESENTED BY	Mrs. Weber
DISCUSSION	The Spectrum Mid-America, LLC is owned by Charter Communications, Inc. There will be no change in the service to Jefferson Township. Letter on file in FO files.

TOPIC	County Chip Seal Joint Project Information
PRESENTED BY	Mrs. Weber
DISCUSSION	An e-mail from County Engineer inviting Townships to participate in Joint Chip Seal Project. Jefferson will not participate this year.

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TOPIC	Annual County Engineer Meeting
PRESENTED BY	Mrs. Weber
DISCUSSION	<p>The annual meeting with Engineer and Commissioners will be held Thursday, March 28, 2019 at 10:30am.</p> <p>Mr. Eichhorn and Mr. Weber will be attending. Mrs. Weber will RSVP their attendance before 3/22/19.</p> <p>Lunch is provided.</p> <p>The Estimate Request worksheet included with the invitation letter was given to Mr. Weber.</p>

TOPIC	Ohio Plan Insurance worksheet for Quote Information
PRESENTED BY	Mrs. Weber
DISCUSSION	A form received from Rinehart Insurance listing all current coverages was reviewed, edited and Mrs. Weber returned to Shelly Pfleiderer of Rinehart Insurance before March 1 st .

TOPIC	Trash Pickup along Township roadways
PRESENTED BY	Mr. Walker
DISCUSSION	<p>The Fire Department members were asked if they would like to pick up the trash this year; members declined.</p> <p>Mr. Walker will contact the Colonel Crawford FFA and/or Liberty Leaders 4-H club to see if either is interested in the opportunity.</p>

TOPIC	Advertising for Bids to be advertised in local newspapers
PRESENTED BY	Trustees
DISCUSSION	<p>Mrs. Weber will put ad in newspapers before March meeting. This year the payments will be broken down over 7 months instead of the previous 6.</p> <p>Add to mowing list the property in Leesville recently acquired by the Township.</p> <p>Contractors may submit a 3-year bid as long as they break it down by year on the submitted bid.</p>

NEXT SCHEDULED MEETING

TYPE OF MEETING	Regular
DATE	3/25/2019
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, Ohio
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

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MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	3/25/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	3/25/2019
Matthew Weber <i>M. D. Weber</i>	Trustee	3/25/2019
Kevin Walker <i>K. J. Walker</i>	Trustee	3/25/2019