

**RECORD OF PROCEEDINGS**

Minutes of

Jefferson Township Board of Trustees  
2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held March 25 2019

START TIME: 7:00 PM

END TIME: 9:05 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

**RECORD OF PROCEEDINGS****BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

**IN ATTENDANCE**

NAME	VISITOR/EMPLOYEE	COMMENTS
Chief Dave Link	Employee	Fire Chief
Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. John Slabach	Employee	Zoning Inspector
Mr. Bill Weber	Visitor	
Mr. Josh Gibson	Visitor	
Mr. Brian Knowlton	Visitor	
Mr. Michael Swick	Visitor	

**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	2/25/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Weber
MOTION TO APPROVE SECONDED BY	Mr. Eichhorn
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**FISCAL OFFICER REPORT**

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	No Report

# RECORD OF PROCEEDINGS

Minutes of Jefferson Township Board of Trustees  
2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held March 25

2019

## OPENING AND READING OF MOWING BIDS

BIDDERS NAME	Flashover Maintenance, LLC 120 Harding Way East, Suite 101 Galion, OH 44833
DISCUSSION	This bid is in the amount of \$ 3,800 per year for a 3-year period. (2019-2020-2021)  This was the only bid received.

## APPROVAL OF BILLS

MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Warrants 14806 thru 14824 totaling \$ 15,401.33 for payment of monthly payroll and accounts payable.
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

## DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Chief Dave Link
DISCUSSION	<p>The BWC recommended cancer presumption Resolution was discussed. Mrs. Weber asked for more information and more was given to her. The Resolution will be ready for review at the next meeting</p> <p>The Medical Billing application status was discussed. Fire Chiefs and Mrs. Weber set a date to get together to complete the application together with information needed from both the Fire Department and the Fiscal Officer files.</p> <p>The Department would like to send 2 or 4 members to a high angle rope rescue class being held in June. The class is 5 days long and the cost is \$ 500 for each trainee plus expenses.</p> <p>The pressure washer is in need of servicing.</p> <p>The Department would like to start replacing two sets of turnout gear per year so that all members will have up to date gear. The cost is approximately \$ 2,000 per set.</p> <p>The Department would like to update their cordless power tool set with a Milwaukee 20V set to match with the batteries for a Genesis cordless combo tool. The cost is approximately \$ 750.</p> <p>Chief Link will take care of the drug license renewal at a cost of \$ 120 per year. There was discussion about a payment that the Fiscal Officer made to Premier Physician Services in February, 2019. This was not the drug license; that is a different item.</p>

**RECORD OF PROCEEDINGS**

Minutes of

Jefferson Township Board of Trustees

Regular Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3336 FORM NO. 10148

Held March 25 2019

<b>DEPARTMENT</b>	<b>Zoning Report</b>
<b>REPRESENTATIVE'S NAME</b>	<b>Mr. John Slabach, Zoning Inspector</b>
<b>DISCUSSION</b>	<p>Mr. Able, 530 Brandt Road, asked about setbacks. Information was given to him.</p> <p>Building Permit # 1134 was issued to Trent Trase for a 12x32 structure estimated to cost \$ 2500 at 6844 Leesville Road. Fee \$ 20.00</p> <p>Sunset Ramblers asked about the need of a Building Permit for a temporary shed (built on skid runners). Permit not necessary for a temporary structure.</p> <p>A complaint has been made by an unnamed citizen about sale of food at Sunset Ramblers and also about payment of Real Estate Taxes of the motorcycle club. Mr. Slabach explained that the Health Department should be contacted about food sales and the County Auditor and County Treasurer about the taxes. These concerns to not apply to the Jefferson Township Zoning Resolution.</p>

**CITIZENS COMMENTS**

<b>NAME</b>	
<b>COMMENTS</b>	No comments from visitors

**LEGISLATION**

<b>NUMBER</b>	<b>2019-08</b>
<b>TITLE</b>	<b>Acceptance of bid for Mowing Township Cemeteries and property</b>
<b>CLASSIFICATION</b>	<b>General</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Eichhorn
<b>DISCUSSION</b>	This bid is in the amount of \$ 3,800 per year for a period of three years (2019 – 2020 – 2021)
<b>VOTING ROLL CALL</b>	<b>VOTE</b>
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
<b>VOTING RESULTS</b>	<b>YES: 3 NO: 0</b>

<b>NUMBER</b>	<b>2019-09</b>
<b>TITLE</b>	<b>High Angle Rope Rescue Training</b>
<b>CLASSIFICATION</b>	<b>General</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Walker
<b>DISCUSSION</b>	It was decided to send 2 members of the Department to this 5-day Training being held at Howell Supply, Crash Village in June 17-21. The cost is \$ 500 per member, plus expenses. Mrs. Weber will make lodging reservations.
<b>VOTING ROLL CALL</b>	<b>VOTE</b>
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes

# RECORD OF PROCEEDINGS

Minutes of **Jefferson Township Board of Trustees**  
 2119 St. Rt. 598, Galion, OH 44833

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held March 252019

Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-10</b>
<b>TITLE</b>	<b>Annual Replacement of 2 sets of Turnout gear</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Two sets of turnout gear will be purchased each year this year and going forward. This will keep all members in properly dated gear. The cost is approximately \$ 2,000 per set.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>JT 2019-11</b>
<b>TITLE</b>	<b>Adoption of a Credit Card Policy based on requirements of HB312 passed by the Legislature of the State of Ohio in 2018</b>
<b>CLASSIFICATION</b>	<b>Old Business Resolution</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	This is Resolution replaces the previous Credit Card Policy of Jefferson Township. Exhibit B of this Resolution is being signed by each Credit Card holder of the Township.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-12</b>
<b>TITLE</b>	<b>Trash Pick-up by Colonel Crawford FFA</b>
<b>CLASSIFICATION</b>	<b>Old Business Motion</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	All township roadways will have trash picked up from the ditches and right of ways. This will be completed by the FFA in the month of April. This makes mowing of the roadways much easier and safer.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes

**RECORD OF PROCEEDINGS**

Minutes of

Jefferson Township Board of Trustees

Regular Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held March 25 2019

VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-13</b>
<b>TITLE</b>	<b>Accepting an estimate from Flashover Maintenance to seed and net the NE corner of Windfall/Biddle Road ditch.</b>
<b>CLASSIFICATION</b>	<b>New Business Motion</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	This is seeding, netting and minor dirt work at the NE corner of Windfall and Biddle Roads. This estimate of \$ 1,200 includes 1 re-seed if needed.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-14</b>
<b>TITLE</b>	<b>Accepting an estimate from GMC Excavation to clear the township acquired property in Leesville of old structure and some trees</b>
<b>CLASSIFICATION</b>	<b>New Business Motion</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	GMC Excavation is owned by Steve Beck. The estimate to remove structure, plug well, remove specific trees and reseed is \$ 9,100. This does not include the cost of asbestos abatement.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

**PRIOR BUSINESS**

TOPIC	<b>Credit Card Policy</b>
PRESENTED BY	<b>Mrs. Weber</b>
DISCUSSION	A new Credit Card Policy based upon new requirements set with HB 312 passed in October, 2018 by the State of Ohio Legislature was presented to the Trustees for review and passage.

TOPIC	<b>Township Roadway Trash Pickup</b>
PRESENTED BY	<b>Mr. Walker</b>
DISCUSSION	<b>The Colonel Crawford FFA is willing to pickup trash along township roadways again this year. A donation of \$ 500 will be made to the organization by the township.</b>

**RECORD OF PROCEEDINGS**Minutes of **Jefferson Township Board of Trustees**  
2119 St. Rt. 598, Galion, OH 44833

Regular

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held March 252019**NEW BUSINESS**

TOPIC	Clean up of Leesville property recently acquired by the Township.
PRESENTED BY	Mr. Weber and Mr. Walker
DISCUSSION	<p>2 estimates have been received for the clean-up of this property. This involves removing of structure, plug of well, removal of certain trees and re-seeding.</p> <p>One Estimate from Steve Beck of GMC Excavation in the amount of \$ 9,100. This does not include asbestos abatement.</p> <p>One Estimate from Erick Schiefer of Schiefer Excavating, same work description as above – estimate in the amount of \$ 9,750.</p>

**NEXT SCHEDULED MEETING**

TYPE OF MEETING	Regular
DATE	4/22/2019
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, Ohio
COMMENTS	

**MEETING ADJOURN**

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**MINUTES PREPARED BY**

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	4/22/2019

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	4/22/2019
Matthew Weber <i>Matthew Weber</i>	Trustee	4/22/2019
Kevin Walker <i>K. P. Walker</i>	Trustee	4/22/2019