

**RECORD OF PROCEEDINGS**

Minutes of

Jefferson Township Board of Trustees

Regular Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held May 20 2019

START TIME: 7:00 PM

END TIME: 9:07 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

**RECORD OF PROCEEDINGS****BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

**IN ATTENDANCE**

NAME	VISITOR/EMPLOYEE	COMMENTS
Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. John Slabach	Employee	Zoning Inspector
Mr. Bill Weber	Visitor	
Mr. Michael Swick	Visitor	FD Volunteer
Mr. Keith Neale	Visitor	FD Volunteer
Mr. Cody Knapp	Visitor	FD Volunteer
Mr. Marcus Fagan	Visitor	FD Volunteer
Mr. Clay Korner	Visitor	Central Ohio Recycling & Salvage (CORS)
Mr. Benn Korner	Visitor	Central Ohio Recycling & Salvage (CORS)

**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	4/22/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**FISCAL OFFICER REPORT**

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	No Report



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**APPROVAL OF BILLS**

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Warrants 14850 thru 14877 totaling \$ 31,001.38 for payment of monthly payroll and accounts payable. An Investment Transfer of \$ 40,000 from Primary Checking to StarOhio on 5/20/19. <i>Supplemental Approp:</i>
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes <i>\$ 402.80 From: 1000-110-599-000 To: 1000-110-312-000</i>
Mr. Weber	Yes <i>\$ 1500.00 From 1000-110-599-000 To 1000-120-323-000</i>
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0 <i>\$ 544.80 From - 1000-110-599-000 TO 1000-120-382-000</i>

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*MW*  
*KW*

**VISITORS**

VISITOR NAME	<b>Clay and Benn Korner (CORS)</b>
DISCUSSION	Requesting information about zoning requirements for the old Tri-City Drive-In property on County Road 330. This property is presently zoned as business/Commercial; for their type of business should/could it be rezoned as Industrial?  Trustees discussed and recommend a zoning change to Industrial for this property. The Zoning Board will be contacted and advised that an application for zoning change may be coming soon from the CORS organization.

**DEPARTMENT HEAD/OFFICIAL REPORT**

DEPARTMENT	<b>Fire Department Report</b>
REPRESENTATIVE'S NAME	Assistant Chief Ric Cochran
DISCUSSION	A request to hold a monthly EMS training eligible for Continuing Education Training Credits. An accredited trainer could be paid a per-class stipend. This would make it much easier for our Department members to earn CEU credits necessary to keep up their accreditation.  The seal needs to be replaced on Unit 858 cabs compressor. The kit is \$ 1,100 plus labor and plus maintenance – about \$ 5,000 total.  Trustees approved replacing a compression muffler clamp on Unit 854.  The Resolution was passed verifying the start dates of each current volunteer on the department.  The EMS billing application material has been given to Ric Cochran by the Fiscal Officer.  A letter of recommendation was given to the trustees by Chief Dave Link recommending Cody Knapp to be promoted to the position of Captain in the Fire Department. The letter states that Cody has completed his firefighter instructor certification recently and has taken over the training for the department. His knowledge is an asset as an officer.  A letter was read from the Law Firm of Bruce A. Curry, Columbus, OH requesting any outstanding charges in reference to the emergency runs in reference to the estate of Mitchell Michael Davis on October 11, 2018. There are no outstanding charges. Letter is on file with Fiscal Officer.  FD officers approved use of the Department garage on June 27, 2019 for the Galion/Crestline Golf outing dinner.  MARC radios need to be invoice and paid by July 1, 2019.



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<b>DEPARTMENT</b>	<b>Zoning Report</b>
<b>REPRESENTATIVE'S NAME</b>	<b>Mr. John Slabach, Zoning Inspector</b>
<b>DISCUSSION</b>	Permit # 1140 for a 10' x 22' porch at 500 Hammond Drive was issued to Lee Staats on 5/14/19 with a fee of \$ 20.  No violation letters were sent out this month.

**LEGISLATION**

<b>NUMBER</b>	<b>2019-17</b>
<b>TITLE</b>	<b>CEU Training to be offered on a monthly basis. Certified trainer to be paid \$ 100 per training.</b>
<b>CLASSIFICATION</b>	<b>New Business Motion</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Walker
<b>DISCUSSION</b>	This will enable our Department members to earn CEU credits in a very efficient manner and will eliminate the need for travel. The CEU is required for continued accreditation.
<b>VOTING ROLL CALL</b>	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0

<b>NUMBER</b>	<b>2019-18</b>
<b>TITLE</b>	<b>Repair of Unit 858 cabs compressor in addition to maintenance</b>
<b>CLASSIFICATION</b>	<b>New Business Motion</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Eichhorn
<b>MOTION SECONDED BY</b>	Mr. Weber
<b>DISCUSSION</b>	The seal needs to be replaced. The kit is \$ 1100 plus labor – plus maintenance – Total of about \$ 5000.
<b>VOTING ROLL CALL</b>	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
<b>VOTING RESULTS</b>	YES: 3 NO: 0
<b>MOTION</b>	Carried

<b>NUMBER</b>	<b>2019-19</b>
<b>TITLE</b>	<b>Promotion of Mr. Cody Knapp to position of Captain of Jefferson Township Volunteer Fire Department.</b>
<b>CLASSIFICATION</b>	<b>New Business Motion</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Walker
<b>MOTION SECONDED BY</b>	Mr. Weber
<b>DISCUSSION</b>	Letter of Recommendation from Chief David Link. Mr. Knapp has completed his firefighter Instructor Certification recently and has taken over the training for the Department. His knowledge is an asset as an officer.
<b>VOTING ROLL CALL</b>	VOTE
Mr. Richard Eichhorn	Yes



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20 19

Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-20</b>
<b>TITLE</b>	<b>Protecting Jefferson Township Volunteer Firefighters from Cancer &amp; Protecting Townships from Large Claims</b>
<b>CLASSIFICATION</b>	<b>Old Business Resolution</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	This is in reference to ORC 4123.68, signed into law by Governor Kasich and effective April 6, 2017, creating a presumption that a firefighter diagnosed with cancer, incurred that cancer performing their official duties as a firefighter. It is the purpose of this Resolution to establish the beginning dates of service for each volunteer firefighter.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-21</b>
<b>TITLE</b>	<b>Purchase of new tables and chairs for use in the Fire Hall</b>
<b>CLASSIFICATION</b>	<b>Old Business Motion</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Purchase 6 new white tables @ \$ 80 each Purchase 24 chairs
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-22</b>
<b>TITLE</b>	<b>Replacement of undependable Refrigerator in Fire Hall kitchen</b>
<b>CLASSIFICATION</b>	<b>New Business Motion</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	The old refrigerator is no longer dependable and is very small for the needs of rentals and dinners held in the Fire Hall.  Fire Department officers were requested to purchase a new unit from either Home Depot or Lowes that will serve the need.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes



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Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-23</b>
<b>TITLE</b>	<b>Insurance coverage – Liability and Hazard Insurance for Township</b>
<b>CLASSIFICATION</b>	<b>Old Business Motion</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	The Township has been with The Ohio Plan for many years and have excellent payment of claims and quality training support.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

**PRIOR BUSINESS**

TOPIC	<b>More tables and chairs needed for Hall Rentals</b>
PRESENTED BY	<b>Fire Department Members</b>
DISCUSSION	Several of the old tables are very heavy and not in good condition. There is a need for a few more chairs. A motion was made.

TOPIC	<b>Replacement of refrigerator in the kitchen in Fire Hall</b>
PRESENTED BY	<b>Fire Department Members</b>
DISCUSSION	The old refrigerator is no longer dependable. It is also not energy efficient as a new unit would be. A larger unit would be very useful for rentals and department dinners. A motion was made to purchase a new unit.

TOPIC	<b>Change in Road Mower Personnel</b>
PRESENTED BY	<b>Mr. Weber</b>
DISCUSSION	Mr. Gary Shearer has decided that mowing township roadways is not a good fit for him. He has resigned the position.

TOPIC	<b>Liability and Hazard Insurance</b>
PRESENTED BY	<b>Mrs. Weber</b>
DISCUSSION	Insurance coverage for the township with the Ohio Plan through the agency of Rinehart, Walters, Danner Insurance, Mansfield, OH. Is quoted at a cost to the township of \$ 10,147 annual premiums. Shelly Pfeiderer is our local Agent. A motion was made

TOPIC	<b>Tractor Service Notes from Ag-Pro</b>
PRESENTED BY	<b>Mrs. Weber</b>
DISCUSSION	A letter included with recent billing for service on the John Deere Road service tractor was given to Trustees. Ag-Pro is the name of the company that recently purchased Shearer Implement – where the tractor was purchased.

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TOPIC	<b>Well Pump not working</b>
PRESENTED BY	<b>Mr. Weber</b>
DISCUSSION	While attempting to repair the well pump at the township and fire department garages and hall Scott Woodworth of Woodworth Drilling and Water Services discovered a short in the wiring. Rietschlin Electric will be here this week to make the electrical repairs.

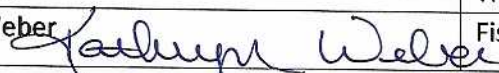
**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<b>Regular</b>
DATE	<b>6/24/2019</b>
TIME	<b>7:00 PM</b>
LOCATION	<b>2119 St. Rt. 598, Galion, Ohio</b>
COMMENTS	

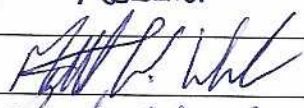

**MEETING ADJOURN**

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**MINUTES PREPARED BY**

SIGNATURE	TITLE	DATE
Kathryn Weber 	Fiscal Officer	6/24/2019

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
Richard Eichhorn <b>ABSENT</b>	Trustee	6/24/2019
Matthew Weber 	Trustee	6/24/2019
Kevin Walker 	Trustee	6/24/2019