

RECORD OF PROCEEDINGS

0029

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10149

Jefferson Township Board of Trustees

Regular

Held 2119 St. Rt. 598, Galion, OH 44833

20

June 24

19

START TIME: 7:00 PM

END TIME: 8:30 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS

BOARD/FISCAL OFFICER ROLL CALL

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Not Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

NAME	VISITOR/EMPLOYEE	COMMENTS
Mr. Dave Link	Employee	Fire Chief
Mr. Ric Cochran	Employee	Assistant Fire Cheif
Joe Jakubick	Visitor	First Energy/Ohio Edison
Austin Scott	Visitor	FD Volunteer
Mr. Michael Swick	Visitor	FD Volunteer
Mr. Keith Neale	Visitor	FD Volunteer
Mr. Cody Knapp	Visitor	FD Volunteer
Mr. Marcus Fagan	Visitor	FD Volunteer
Matthew Grove	Visitor	FD Volunteer

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	5/20/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Weber
MOTION TO APPROVE SECONDED BY	Mr. Walker
DISCUSSION	Approved as dispersed and corrected -- dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 2 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	Actively working with A-1 on website again. Delay has not been caused by A-1 Printing web designers.

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APPROVAL OF BILLS

MOTION BY	Mr. Weber																								
MOTION SECONDED BY	Mr. Walker																								
DISCUSSION	<p>Warrants 14878 thru 14901 totaling \$ 63,316.99 for payment of monthly payroll and accounts payable.</p> <p>Supplemental Appropriations approved as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">From: 1000-110-599-0000 (other)</td> <td style="text-align: right;">\$ 3,000.00</td> </tr> <tr> <td>To: 1000-110-111-0000 (salaries-trustees)</td> <td style="text-align: right;">\$ 3,000.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>From: 1000-110-599-0000 (other)</td> <td style="text-align: right;">1,601.26</td> </tr> <tr> <td>To: 1000-120-323-0000 (repair & maint)</td> <td style="text-align: right;">1,601.26</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>From: 1000-110-599-0000 (other)</td> <td style="text-align: right;">234.12</td> </tr> <tr> <td>To: 1000-120-323-0000 ((repair & maint)</td> <td style="text-align: right;">234.12</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>To: 2191-220-323-0000 (repair & maint)</td> <td style="text-align: right;">3,550.00</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td>To: 2191-760-740-6272 (marc radio grant)</td> <td style="text-align: right;">49,973.41</td> </tr> </table>	From: 1000-110-599-0000 (other)	\$ 3,000.00	To: 1000-110-111-0000 (salaries-trustees)	\$ 3,000.00			From: 1000-110-599-0000 (other)	1,601.26	To: 1000-120-323-0000 (repair & maint)	1,601.26			From: 1000-110-599-0000 (other)	234.12	To: 1000-120-323-0000 ((repair & maint)	234.12			To: 2191-220-323-0000 (repair & maint)	3,550.00			To: 2191-760-740-6272 (marc radio grant)	49,973.41
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VOTING ROLL CALL	VOTE																								
Mr. Weber	Yes																								
Mr. Walker	Yes																								
VOTING RESULTS	YES: 2 NO: 0																								

VISITORS

VISITOR NAME	Joe Jakubick – First Energy/Ohio Edison
DISCUSSION	<p>Mr. Jakubick is the Township Representative for First Energy. First Energy is in Jefferson Township west of Crestline, up to Links Meats. He is the contact person if any resident has a question about electric service with First Energy/Ohio Edison The Fiscal Officer has his contact information on file if anyone has any questions for him</p>

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Chief Dave Link
DISCUSSION	<p>Chief reported that the drug license has ben obtained.</p> <p>A request for a quote has been submitted to Failsafe USA for hose, ladder and pump testing.</p> <p>Anthony Eldridge & Brian Knowlton have successfully completed and passed FF2 training.</p> <p>Marcus Fagan & Michael Swick have completed ops training in rope rescue at Howell rescue, Crash Village. Mr. Swick thanked the Trustees for giving him the opportunity to attend this class. He and Mr. Fagan learned a lot and the instructor was very qualified. There will be a tech class in September.</p> <p>Mr. Matt Grove and Josh Gibson have requested funding for basic EMS training at Tri-Rivers this fall. Mr. Gibson is not sure that he will have time to attend. Matt Grove was approved to attend with the township paying the class fees and materials.</p>

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	<p>Parts for unit 858 are in and is ready for service. This will be scheduled at a time that the truck will be out of service for a very short period of time.</p> <p>Tables have been purchased and delivered. The chairs are on back order.</p> <p>Oil dry needs to be purchased. Cost is \$ 3.99 per bag.</p> <p>A Resolution was passed expressing the intent to place a Renewal of the 3 MIL existing fire/EMS levy on the ballot for 5 years beginning in 2019.</p> <p>The Hazard Mitigation Plan is being reviewed by the County EMA. More information will be forthcoming about meetings.</p> <p>The Fiscal Officer received a letter from the Fire Marshal Grant stating that our Department did not receive an equipment grant this year.</p> <p>Two donations to the department were received this month:</p> <table style="margin-left: 40px;"> <tr> <td>\$ 50.00</td> <td>Anonymous</td> </tr> <tr> <td>400.00</td> <td>Sunset Ramblers Motorcycle Club</td> </tr> </table>	\$ 50.00	Anonymous	400.00	Sunset Ramblers Motorcycle Club
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DEPARTMENT	Zoning Report
REPRESENTATIVE'S NAME	Mr. John Slabach, Zoning Inspector
DISCUSSION	<p>Permit # 1141 for a 30' x 40' pole barn in Leesville for Rick Beck with a fee of \$ 25</p> <p>Zoning Board members Don Evans, Dave Riedel and Kent Rachel have resigned. Mr. Walker reported that John Shade, Shawn Spangler and Ryan Zellner are willing to serve on the board.</p> <p>A letter of resignation was read from Mr. John Slabach as Zoning Inspector. Trustees accepted the resignation with regrets. Mr. Slabach faithfully served in this position for the past 12 years.</p> <p>Mr. Mike Swick was asked to accept the position of Zoning Inspector. Mr. Swick accepted the position. A motion was made.</p> <p>No violation letters were sent out this month.</p>

LEGISLATION

NUMBER	2019-24
TITLE	DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT THE MAXIMUM RATE AUTHORIZED BY LAW WITHOUT A VOTE OF THE ELECTORS TO BE INSUFFICIENT AND DECLARING THE NECESSITY OF A LEVY IN EXCESS OF SUCH RATE.
CLASSIFICATION	New Business Resolution
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	This declares the necessity to submit for vote in the General Election to be held November 5, 2019 a request to renew the existing 3 MIL levy for a period of 5 years beginning with tax year 2019.
VOTING ROLL CALL	VOTE
Mr. Matthew Weber	Yes

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Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0

NUMBER	2019-25
TITLE	Appoint 3 new Zoning Board Members
CLASSIFICATION	New Business General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Appoint Mr. John Shade, Mr. Shawn Spangler and Mr. Ryan Zellner to serve on the Jefferson Township Zoning Board. The Board will meet at least once a year and more often as needed. The compensation is \$ 20 per meeting with the exception of the Chairman and Secretary who will receive \$ 30 per meeting; to be paid at the end of the month of each respective meeting.
VOTING ROLL CALL	VOTE
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0
MOTION	Carried

NUMBER	2019-26
TITLE	Appointment of Mr. Michael Swick as Zoning Inspector effective 7/1/2019.
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	The monthly salary is \$ 170 plus ½ of the amount received from issue of Building Permits for that month (does not include fines).
VOTING ROLL CALL	VOTE
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0
MOTION	Carried

NUMBER	2019-27
TITLE	Basic EMS Training at Tri-Rivers for Matthew Grove
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Mr. Grove and Mr. Josh Gibson have requested funding for Basic EMS Training. Mr. Grove was approved for the training; Mr. Gibson was not sure that he would have time to attend so he will be considered for this training at a time better suited for his schedule.
VOTING ROLL CALL	VOTE
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0
MOTION	Carried

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NUMBER	2019-28
TITLE	Purchase of Oil Dry for Fire Department
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	The cost of the oil dry is \$ 3.99 per bag. The number of bags will be determined by the Chief or Officers.
VOTING ROLL CALL	VOTE
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0
MOTION	Carried

NUMBER	2019-29
TITLE	Crack Seal Lower Leesville Road by County Force Account
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	An estimate of \$ 1,591.80 was received from the County Engineer for crack sealing portions of Lower Leesville Road. This work will be completed by the County Highway Department.
VOTING ROLL CALL	VOTE
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	OPWC Bid Opening Dates for Joint Projects
PRESENTED BY	Fiscal Officer
DISCUSSION	At least one Trustee will need to represent Jefferson Township at the opening of bids for 2 joint Public Works Project Grants. The Cold Mix Project will be awarded at the Vernon Township Garage on July 2 nd at 8:00pm The Hot Mix Project will be awarded at the Sandusky Township Regular Meeting on July 11 th at 7:30pm.

TOPIC	County Township Association Fair Booth
PRESENTED BY	Mr. Weber
DISCUSSION	Jefferson and Jackson Townships are in charge of decorating the County Association fair booth at the fair this year. The Fair begins on July 14 th . Mrs. Weber will contact Kathy Paynter, Jackson Twp. F.O. and plans will be made to decorate the booth.

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	The Jefferson Township poster from last year will be updated and Fire Department members will take updated pictures of new members of the Department to be added to the poster.
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NEW BUSINESS

TOPIC	Motor Vehicle Registration Tax
PRESENTED BY	Fiscal Officer
DISCUSSION	<p>A courtesy letter from Township Legal Counsel, Brosius, Johnson & Griggs, LLC was read. There is an additional \$ 5 motor vehicle registration tax on vehicles registered in the unincorporated area of a township that can be easily obtained by the Trustees. The letter described the steps to apply this tax.</p> <p>The Trustees considered the option and decided that with the increase in gasoline tax recently imposed by the State of Ohio there would be no need to further tax the residents of Jefferson Township at this time.</p>

TOPIC	Lower Leesville Crack Seal Project
PRESENTED BY	Mr. Walker
DISCUSSION	The County Engineer has estimated a cost of \$ 1,591.80 to crack seal portions of Lower Leesville Road. A motion was made to proceed with this project using the County Force Account.

TOPIC	Proposed 2020 Joint PWC Project
PRESENTED BY	Mr. Walker
DISCUSSION	Mr. Walker submitted the Engineer estimates for Cold Mix Asphalt Pavement to be applied to portions of Nazor Road and Asphalt Concrete to be applied to portions of Windfall Road. These two projects will be proposed with the 2020 Joint County PWC Grant Application. The Fiscal Officer will place these documents on file until needed at the time of the Grant application process.

TOPIC	Township Fire Garage and Hall Flooding Problem
PRESENTED BY	Mr. Weber and Mr. Walker
DISCUSSION	The Fire garage and hall has had 2 recent flooding events. This happens when there is a very, very heavy rain that comes down so fast that the drainage tile along State Route 598 cannot handle the amount of run-off. The Trustees are in the process of getting an estimate to put in a retention pond at the back of the property.

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>7/22/2019</u>
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, Ohio
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
VOTING ROLL CALL	VOTE
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 2 NO: 0

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MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	7/22/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn (ABSENT)	Trustee	7/22/2019
Matthew Weber <i>Matthew Weber</i>	Trustee	7/22/2019
Kevin Walker <i>K. Walker</i>	Trustee	7/22/2019