

RECORD OF PROCEEDINGS

Minutes of

Jefferson Township Board of Trustees

Regular Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held July 22 2019

START TIME: 7:00 PM

END TIME: 8:13 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS**BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. Michael Swick	Employee	Zoning Inspector
Mr. Bill Weber	Visitor	
Mr. Marcus Fagan	Visitor	FD Volunteer

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	6/24/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Weber
MOTION TO APPROVE SECONDED BY	Mr. Eichhorn
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Abstain
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 2 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	No Report

APPROVAL OF BILLS

MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	<p>Warrants 14902 thru 14922 totaling \$ 16,066.72 for payment of monthly payroll and accounts payable.</p> <p>Supplemental Appropriations approved as follows:</p> <p>From: 1000-110-599-0000 (other) \$ 3,000.00</p> <p>To: 1000-760-740-0000 (mach/equip) 3,000.00</p> <p>From: 1000-110-211-0000 (opers) \$ 300.00</p> <p>To: 1000-110-213-0000 (medicare) 300.00</p>

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	From: 1000-110-599-0000 (other) \$ 600.00 To: 1000-110-410-0000 (office sup) 200.00 1000-130-410-0000 (zoning office) 400.00
	From: 1000-110-599-0000 (other) \$ 2,506.40 To: 1000-120-323-0000 (repr/maint) 2,506.40
	From: 2191-220-230-0000 (workers comp) \$ 1,000.00 2191-220-323-0000 (repr/maint) 337.00 2191-220-341-0000 (telephone) 500.00 2191-220-382-0000 (liab. Ins) 663.00 To: 2191-220-318-0000 (training) 2,500.00
	From: 2191-220-323-0000 (repr/maint) \$ 12.00 To: 2191-220-230-0000 (workers comp) 12.00
	From: 2191-220-323-0000 (repair/maint) \$ 415.00 To: 2191-220-599-0000 (other exp) 415.00
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

VISITORS

VISITOR NAME	Visitors present had no comments
DISCUSSION	

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Assistant Chief Ric Cochran
DISCUSSION	<p>Matt Grove will be starting Basic EMT Training – Mrs. Weber will contact Tri-Rivers and an invoice will be sent to the Township for the training costs.</p> <p>Mrs. Weber reported that the 2018 Training Grant Reimbursement in the amount of \$ 5,600 has been received.</p> <p>Mr. Cochran received an e-mail from Gatchell Grant Resources, LLC indicating that they have received payment per Contract but have not yet received the signed Contract. Mrs. Weber will follow up and be sure that the Contract is signed and returned to Gatchell.</p> <p>A \$ 200 donation to the Fire Department was received from Sunset Ramblers Motorcycle Club.</p> <p>A Resolution stating intent to place outside mills on the November ballot for a renewal of the current Emergency/EMS Levy was passed.</p> <p>Unit 858 needs two new front tires from Bucyrus Tire – Trustees passed legislation.</p> <p>Colonel Crawford High School is requesting EMS coverage for home football games. The Department will decide if volunteers are available for the games. Trustees passed legislation.</p>

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	<p>MARCS Grant Expense & payment copies were mailed by Mrs. Weber as directed.</p> <p>Lights at the flag pole were broken during the Chamber Golf outing during their use of the facility. The Chamber will reimburse the Township for the repair of the lights.</p>
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DEPARTMENT	Zoning Report
REPRESENTATIVE'S NAME	Mr. Michael Swick, Zoning Inspector
DISCUSSION	<p>Permit # 1142 for a deck and porch at 2017 St. Rt. 598 was issued to Kyle Bodkin on 7/05/19 with a fee of \$ 20.</p> <p>Mr. Swick reported that he has read the Zoning Resolution in order to be properly prepared for his duties as Zoning Inspector.</p> <p>Mrs. Weber will contact Shelly Pfleiderer with the Rinehart Insurance Agency to obtain a Bond as required for Mr. Swick.</p> <p>Mr. Weber reported that a Zoning Board meeting is scheduled for Thursday, August 1, 2019 at 7:00 pm. This will be held in the meeting hall. There was discussion about members of the Board of Appeals and the Zoning Board.</p> <p>A letter was read from the Crawford County Health Department approving a septic system for Rachele Shade on Biddle Road.</p>

LEGISLATION

NUMBER	JT 2019-30
TITLE	Declaring intent to proceed with election on the question of renewal of an existing tax in excess of the two mill limitation
CLASSIFICATION	New Business Resolution
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Mrs. Weber will deliver this Resolution to the Board of Elections along with the proper documentation required.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2019-31
TITLE	Tires for Emergency Unit 858
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Two new front tires are needed for Unit # 858. The tires will be purchased from Bucyrus Tire, Bucyrus, OH at a cost of about \$ 960
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes

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Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-32
TITLE	EMS Coverage for Colonel Crawford home football games
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	This is \$ 200 for each home football game. If the Department has the volunteer manpower and opts to offer this service, the Trustees have approved.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-33
TITLE	Approval of a Bid to mill Windfall Road at areas of the OPWC Project
CLASSIFICATION	Old Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Bucyrus Road Materials has bid \$ 12,000 to mill Windfall Road at the areas of the OPWC Project. The grindings will be stock piled at the Township garage lot and will be useful for road maintenance.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-34
TITLE	Extend Parking Lot at Township Garage
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	The parking area behind the garage will be extended. Roger Perkins will strip the sod. The grindings will be stock piled there.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

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NUMBER	2019-35
TITLE	Sale of Grindings to Citizens
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Chuck Kimerline of Bucyrus Road Materials estimates that the milling project of portions of Windfall Road will produce about 880 Ton of grindings. In the case that a citizen would like to purchase for private usage the price will be \$ 5 per ton. The Trustees will maintain a waiting list in the event citizens request purchase of the product.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-36
TITLE	Replacement of Culvert
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Approval to have the County Highway Department Force Account replace a culvert on Middletown Road 1/10 mile east of Fairview
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	Door hang tag from Larry Rayborn – Sunrise Co-op Propane
PRESENTED BY	Mrs. Weber
DISCUSSION	A door tag was found hanging on the meeting hall door from Larry Rayborn, Sunrise Co-op. A price of \$ \$ 1.39 per gal. is quoted on the card that appears to be a bid for propane. There have been no telephone calls or letters from Sunrise to explain this tag.

TOPIC	OPWC Project and Milling of project portions of Windfall Road
PRESENTED BY	Mr. Weber
DISCUSSION	Mr. Weber presented a bid from Bucyrus Road Materials to mill portions of Windfall Road that are being resurfaced with the current year OPWC Project. Legislation was passed.

TOPIC	Website Update
PRESENTED BY	Mrs. Weber
DISCUSSION	Mrs. Weber was asked about progress on the township website. There has been a delay by Mrs. Weber in collecting data for the site. There is

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	new personnel at A-1 Printing and Mrs. Weber has a meeting with Mr. Curt Mullholand next week.
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TOPIC	Report on Road Work
PRESENTED BY	Mr. Weber
DISCUSSION	The sign project is complete. The crack fill project is complete.

NEW BUSINESS

TOPIC	Crawford Soil & Water Bus Tour
PRESENTED BY	Mrs. Weber
DISCUSSION	A conservation practices bus tour is being held August 21 st . Reservations need to be made if anyone plans to attend

TOPIC	Road Service Truck
PRESENTED BY	Mr. Eichhorn
DISCUSSION	The 1999 International Road Service Truck is not dependable. Trustees discussed the better option; to either continue to make expensive repairs or retire this truck and purchase a replacement

TOPIC	Replacement of Culvert
PRESENTED BY	Trustees
DISCUSSION	A culvert on Middletown Road, 1/10 mile east of Fairview needs to be replaced. This can be done by the County Force Account – legislation passed

TOPIC	Stock Piling and Sale of Grindings
PRESENTED BY	Trustees
DISCUSSION	Extending parking lot behind garage would be a good place to stock pile the grindings produced from Windfall Road milling. It is estimated there will be about 880 Ton of product. Several citizens have inquired about purchasing grindings from the township. Trustees are maintaining a waiting list if a decision is made to sell grindings – Legislation was passed.

NEXT SCHEDULED MEETING

TYPE OF MEETING	Regular
DATE	8/26/2019
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, Ohio
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

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MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	8/26/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	8/26/2019
Matthew Weber <i>Matthew W. Weber</i>	Trustee	8/26/2019
Kevin Walker <i>K. J. Walker</i>	Trustee	8/26/2019