

RECORD OF PROCEEDINGS

Minutes of **Jefferson Township Board of Trustees**
 2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held August 26 _____ 20 19 _____

START TIME: 7:00 PM

END TIME: 8:22 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS

BOARD/FISCAL OFFICER ROLL CALL

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

Mr. Dave Link	Employee	Fire Chief
Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. Roger Sloan	Visitor	
Mr. Bill Weber	Visitor	
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Keith Neale	Visitor	Volunteer Fireman
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Shawn Miller	Visitor	Volunteer Fireman
Mr. Brian Knowlton	Visitor	Volunteer Fireman
Mr. Josh Gibson	Visitor	Volunteer Fireman

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	7/22/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

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Held August 26 2019**FISCAL OFFICER REPORT**

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	Work on the Township website continues – Curt Mullholand from A-1 is working on the project and recommended a few changes in the format and content.

APPROVAL OF BILLS

MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Warrants 14923 thru 14948 totaling \$ 31,680.31 for payment of monthly payroll and accounts payable. Supplemental Appropriations approved as follows: From: 1000-110-599-0000 (other) \$ 2,500.00 To: 1000-420-370-0000 (political subdiv) 2,500.00 From: 2191-220-330-0000 (travel/meeting) \$ 12,000.00 To: 2191-220-323-0000 (repr & maint) 6,288.00 To: 2191-760-740-0000 (mach/equip) 5,178.00
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

VISITORS

VISITOR NAME	Roger Sloan – 6383 Lower Leesville Road, Crestline, OH 44827
DISCUSSION	There is no longer a ditch at the end of Mr. Sloan's lane. There had been a ditch there but over time the farmer has cultivated the area and the ditch no longer exists for drainage. Mr. Sloan is having problems with water washing out the gravel from his lane and mud running over his driveway from the field. Trustees will look into this problem.

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Chief Dave Link
DISCUSSION	The Department has had a busy month with Community Service Projects. The hose testing company no longer has a crew in this area to test fire hose. There was discussion about borrowing test equipment and testing by our department. This option could cause the Department to have liability in the event of a hose accident. Another option would be to contact The Ohio Plan Risk Advisory Department for advice or a list of companies that may offer this testing service in this area. Firefighter Brian Knowlton signed the FFII Training Agreement requested by the Fire Chief. Other Firefighters still need to sign and return their Training Agreements. The Gatchell Grant Contract was signed by the Fire Chief and the Fiscal Officer will mail the signed document to Gatchell.

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	<p>A letter from County Commissioners in reference to discussions being held on a County level considering a County EMS system was discussed.</p> <p>The EDI Application has not been completed. With consideration of the discussions being held on the County level about EMS it was decided to put this EDI application on hold.</p> <p>There was discussion and a motion to pay 2 EMT volunteers for coverage at the Colonel Crawford home football games. \$ 25 per game. Legislation was passed (2019-37)</p>
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DEPARTMENT	Zoning Report
REPRESENTATIVE'S NAME	Mr. Bill Weber, Chairman of Zoning Board
DISCUSSION	<p>Mr. Weber reported that a Zoning Board meeting was held Thursday, August 1 with four members present and Shawn Spangler was unable to attend and excused. At this meeting the members organized. Mr. Weber is the Chairman and Mr. Zellner is the Secretary.</p> <p>Another meeting will be held on September 3rd.</p>

LEGISLATION

NUMBER	JT 2019-37
TITLE	Payment of 2 EMT at each of the five Colonel Crawford home football games - \$ 25 each for each home game
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	This would be paid on an independent contractor basis – per event.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2019-38
TITLE	Retention pond in adjacent golf driving range
CLASSIFICATION	Old Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Roger Perkins submitted an estimate to construct this retention pond at a cost not to exceed \$ 5,000. Property owner Mike Stuckman and business owner Ron Holtshouse have both agreed to and approved this installation to be paid totally by the township.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

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NUMBER	2019-39
TITLE	Repair & dip right of way tile at 6676 Middletown Road (west side of St. Rt. 598) (Lois Webb property owner) – per bid of \$ 820 submitted by Flashover Maintenance.
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Perkins submitted a bid for \$ 809.00 – decided to award job to Flashover because Perkins will be busy with another township project that was awarded at this meeting.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-40
TITLE	Tile Repair on Biddle Road – Flashover submitted bid not to exceed \$ 600.
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Project will not exceed \$ 600.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	Retention Pond in Adjacent Property (driving range)
PRESENTED BY	Trustees
DISCUSSION	Mike Stuckman, property owner, and Ron Holtshouse, driving range business owner, both have agreed to allow the township to put a retention pond in the driving range. This will alleviate flooding of the township building during heavy, fast-driving rains. This will be at the cost of the township. Roger Perkins was awarded the contract with legislation. (2019-38)

TOPIC	Propane Price Lock-In
PRESENTED BY	Mrs. Weber
DISCUSSION	Shortly after the July meeting the Fiscal Officer received the price quotes for propane for the 2019-2020 season. They are as follows: Sunrise Coop - \$ 1.39 per gal. – DT Petroleum - \$ 1.29, must declare gallons and pre-pay ten-cents per gallon – Cole Distributing, Inc - \$ 1.27 per gallon, pay each month as delivered.

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	The deadline to lock-in the low price offered by Cole Distributing was August 9, 2019. Since the township has used Cole Distributing for the past few years and since their bid was the lowest the Fiscal Officer signed the Contract with Cole Distributing, Inc.
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TOPIC	Road Service Truck
PRESENTED BY	Trustees
DISCUSSION	A new truck, completely outfitted would cost approximately \$ 85,000 to \$ 90,000. It would take about 3 months after delivery of the chassis to have the truck completely outfitted and ready for service.

NEW BUSINESS

TOPIC	2020 Issue I County Joint Projects
PRESENTED BY	Trustees and Fiscal Officer
DISCUSSION	An e-mail was received from Mark Baker, County Engineer reminding Trustees in the County that October 4 th is the deadline for submitting applications for 2020 OPWC projects. If the Township wants to be involved in the County joint projects the Trustees must talk to Jason Long at the Engineer's office. Trustees will contact Jason Long

TOPIC	Right-of-Way tile at 6676 Middletown Road
PRESENTED BY	Trustees
DISCUSSION	This is at the Lois Webb Property, west of St. Rt. 598. Two quotes were submitted: Roger Perkins - \$ 809 and Flashover - \$ 820. The Contract was awarded to Flashover for \$ 820. Perkins has been awarded other Contracts and will be busy with those projects. Legislation was passed. (2019-39)

TOPIC	Tile Repair on Biddle Road
PRESENTED BY	Trustees
DISCUSSION	A bid was submitted by Flashover Maintenance -- not to exceed \$ 600. legislation passed (2019-40)

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>9/23/2019</u>
TIME	<u>7:00 PM</u>
LOCATION	<u>2119 St. Rt. 598, Galion, Ohio</u>
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

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MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	9/23/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	9/23/2019
Matthew Weber <i>Matthew Weber</i>	Trustee	9/23/2019
Kevin Walker <i>K. J. Walker</i>	Trustee	9/23/2019