

RECORD OF PROCEEDINGS

Minutes of

Jefferson Township Board of Trustees

Regular

Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 23 2019

START TIME: 7:00 PM

END TIME: 8:45 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS**BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

Mr. Dave Link	Employee	Fire Chief
Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. Michael Swick	Employee	Zoning Inspector
Mr. Vic Zier	Visitor	
Mr. Bill Johnson	Visitor	
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Keith Neale	Visitor	Volunteer Fireman
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Chris Erwin	Visitor	Volunteer Fireman

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	8/26/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Weber
MOTION TO APPROVE SECONDED BY	Mr. Eichhorn
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	9/5/2019
TYPE OF MEETING	Emergency
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber

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DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	No Report

APPROVAL OF BILLS

MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	<p>Warrants 14949 thru 14985 totaling \$ 43,791.70 for payment of monthly payroll and accounts payable.</p> <p>Supplemental Appropriations approved as follows:</p> <p>From: 1000-110-599-0000 (other) \$ 1,000.00 To: 1000-120-323-0000 (R & M) 1,000.00</p> <p>From: 3901-820-820-0302 (princ) \$ 384.96 To: 3901-830-830-0302 (interest) 384.96</p> <p>From: 2191-760-740-6272 (machinery) \$ 2,535.95 2191-220-420-0000 (opr supplies) 2,535.95</p>
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

VISITORS

VISITOR NAME	Vic Zier, Lincoln Hwy, Crestline
DISCUSSION	Concerned about a major zoning violation at his neighbor's property. Trustees have reported by Resolution this problem to the County Prosecutor for more than a year with no results. Mr. Zier will also contact the Prosecutor to try to get results.

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Zoning Report
REPRESENTATIVE'S NAME	Michael Swick
DISCUSSION	<p>One Building Permit issued: Permit # 1143 – 40'x60' pole barn – Emerich, 6152 Windfall Rd - \$ 35</p> <p>There will be a hearing by the Zoning Board scheduled for 9/30/2019 to decide a request to change a business property to industrial.</p> <p>Zoning violation issues were discussed as follows:</p> <ul style="list-style-type: none"> • Mobile home on Lower Leesville Road, near St. Rt. 602 • Hamilton Property on Lincoln Highway – working w/ Prosecutor • Old Greenlawn Restaurant on Lincoln Highway.

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	<ul style="list-style-type: none"> Old Leesville school has weeds growing thru fence & near building <p>Mr. Swick will get documentation of these violations and will send out letters to the property owners if necessary.</p>
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DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Dave Link and Ric Cochran
DISCUSSION	<p>The Marcs radios will be connected October 2, 2019 at midnight. There was discussion about what to do with the VHS radios currently in use.</p> <p>Unit # 855 has been serviced and tires rotated.</p> <p>Purchase of air bottles was discussed. They are \$ 875 each. 8 bottles were purchased one or two years ago. Assistant Chief Cochran recommends two pacs and 8 bottles. He also discussed that we may wait until the grant dollars have all be distributed in the event that the FD would receive a grant for the air pacs/bottles. Also discussed was holding up on the pacs right now and buying 8 bottles. This was tabled until the October Regular meeting.</p> <p>Unit # 858 needs emergency lights added and repaired – 2 lenses need repair and also some are cracked. A motion was passed to purchase emergency lights and repair lenses; not to exceed \$ 500. (JT 2019-43)</p> <p>Unit # 851 needs structural bumper brackets welded. This could be done at either Mosier (first choice) or Galion Fleet (second choice)</p> <p>Service on the Breathing Air System was discussed. This testing and service was done last October, 2018 and the system has been used only once or twice since that time. At this point the Quote document for 2019 from Breathing Air Systems is on file in the Fiscal Officer files.</p>

LEGISLATION

NUMBER	JT 2019-43
TITLE	Emergency lights and repair of lenses on Unit # 858
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	This light purchase and repair is not to exceed \$ 500.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	JT 2019-44
TITLE	Purchase of Flags
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker

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DISCUSSION	Purchase two 6'x10' flags for the flag pole and two 3'x5' flags for the emergency trucks.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	JT 2019-45
TITLE	Sale of 1999 International Road Service Truck, snow plow w/hitch and SS spreader
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	The decision to sell the 1999 International Road Service Truck, snow plow with hitch and stainless steel salt spreader. Suggested sale prices are \$ 15,000 for truck, \$ 2,500 for plow w/hitch, \$ 1,000 for SS spreader. These suggestions could vary depending upon offers made.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	JT 2019-46
TITLE	Warning lights and headlights for new road service truck
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Warning lights for new plow truck - \$ 500 installed. Heated LED headlights - \$ 1,200 installed.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	Bond Information for purchase of Road Service Truck
PRESENTED BY	Mrs. Weber
DISCUSSION	The legal paperwork for the bond to purchase road service truck is being prepared by Dinsmore Legal Counsel for United Bank na (Park National) and will be ready to be signed at the October regular meeting. Mr. Scott Bennett, Representative of United Bank, will attend the meeting and assist with the signing.

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TOPIC	Cooperation Agreements for 2020 PWC Joint Projects
PRESENTED BY	Mrs. Weber
DISCUSSION	Trustees signed Cooperation Agreements to take part in two 2020 Public Works Commission Grant requests for joint projects with other townships in the county. One is for Hot Mix material (Windfall Rd from Beck to Biddle totaling \$ 57,461.22) and the other is for Cold Mix material (Nazor Rd from Middletown Rd to Gledhill Rd totaling \$ 42,041.50).

TOPIC	Zoning Inspector Bond
PRESENTED BY	Mrs. Weber
DISCUSSION	Mr. Michael Swick signed his Bond document and Mr. Walker witnessed the signature.

NEW BUSINESS

TOPIC	Flags for pole and emergency trucks
PRESENTED BY	Fire Department Volunteers
DISCUSSION	The flags on both the flag pole and the emergency trucks are becoming tattered and should be replaced. A motion was made to replace the existing flags and; while ordering, order an extra so that we have replacements right away as needed as wear from weather occurs. A motion was made to purchase 2 each 6'x10' flags and 2 each 3'x5' flags. (JT 2019-44)

TOPIC	Sale of Road Service truck and equipment being replaced
PRESENTED BY	Trustees
DISCUSSION	Trustees discussed and decided to sell (rather than trade-in) the 1999 International Road Service truck. Also to be sold is snow plow with hitch and stainless steel salt spreader. Suggested sale prices are \$ 15,000 for truck; plow w/hitch, \$ 2,500; ss spreader, \$ 1,000. Reasonable offers will be considered if being sold to another political subdivision. A motion was made. Mr. Weber will place these items in the Ohio Township Association magazine. (JT 2019-45)

TOPIC	Headlights and warning lights for new ^{old (2004 Int.)} plow (road service) truck
PRESENTED BY	Trustees
DISCUSSION	<i>REE</i> There was discussion about purchasing warning lights and headlights for the new road service truck. Warning lights would be \$ 500 installed. Heated LED headlights would be \$ 1200 installed. It was decided not to use unheated LED work lights with the existing lights that would cost \$ 700. A motion was made. (JT 2019-46)

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	<u>10/28/2019</u>
TIME	<u>7:00 PM</u>
LOCATION	<u>2119 St. Rt. 598, Galion, Ohio</u>
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes

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Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	10/28/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	10/28/2019
Matthew Weber <i>Matthew Weber</i>	Trustee	10/28/2019
Kevin Walker <i>K. J. Walker</i>	Trustee	10/28/2019