

RECORD OF PROCEEDINGS

Minutes of Jefferson Township Board of Trustees
2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held November 25 2019

START TIME: 7:00 PM

END TIME: 8:04 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS

BOARD/FISCAL OFFICER ROLL CALL

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. Rod McNulty	Visitor	
Mrs. Shirley McNulty	Visitor	
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Josh Gibson	Visitor	Volunteer Fireman

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	10/28/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	No Report

APPROVAL OF BILLS

MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Warrants 15022 thru 15064 totaling \$ 38,728.08 for payment of monthly payroll and accounts payable. Supplemental Appropriations approved as follows:

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	From: 1000-110-314-0000 (tax col. fees) \$ 1,558.00 To: 1000-110-121-0000 (FO Salary) 1,558.00 From: 2021-330-360-0000 (contracted ser) \$ 10,600.00 To: 2021-760-740-0000 (equipment) 10,600.00 From: 2191-220-229-0000 (other-insurance) \$ 2,155.00 2191-220-330-0000 (travel expense) 2155.00 From: 2191-220-323-0000 (repair & Maint) \$ 250.00 To: 2191-230-360-0000 (travel expense) 250.00 From: 4401-330-360-0019 (CM Cont. Serv.) \$ 1,159.00 To: 4401-330-360-2019 (HM Cont. Serv.) 1,159.00 Amended Certificate: To: 4401-538-2019 (PWC HM project) \$ 397.83 To: 4401-330-360-2019 (HM Cont. Serv.) 397.83
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

VISITORS

VISITOR NAME	Shirley McNulty – State Route 598, Crestline, OH 44827
DISCUSSION	Mrs. McNulty asked the Board for advice on how to handle a problem with the property to the south of her property. This has the trashy trailer that is sub-standard as a residence. Mud from that property runs off to the McNulty property, blocking culverts and tile and causing water to flood the McNulty basement. Trustees suggested contacting Health Department, Soil and Water and ODOT.

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Assistant Chief Ric Cochran
DISCUSSION	<p>All Department members have attended a Crash Course training in Dayton, Ohio. For 2020 the Howell Rescue Company of Dayton is holding a one-day Heavy Rescue Class in the fall. Department would like to send 2 firefighters. The cost is \$ 495 per person. The dates are not yet set. A motion was made to send 2 firefighters (2019-50)</p> <p>Three O2 cascade tanks need to be swapped within the next six months. Hursh Drugs will do this at a cost of \$ 38.75 per tank. Hursh will deliver the tanks and make the swap at the appropriate time. A motion was made (2019-51).</p> <p>New equipment has been purchased for FD. This includes Husqvarna 356xp 20" bar and a Craftsman tool set for Units 851, 855, 857 and 858. Also some new shovels, spud bar, etc. These items will be added to the FD inventory in January.</p> <p>Mr. Andy Rehm has officially turned in his radio and gear. This resignation is effective December 1, 2019. His years of service to the community is appreciated.</p> <p>The 2019 annual chicken dinner and open house was well attended.</p>

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Trustees granted permission for donated Smart Boards to be placed on the south wall of the Meeting Hall.

Several of the FD members attended a worship service at Tabernacle of Praise Church, Lower Leesville Road, Crestline and thanked the church for the donation of the Smart Boards (to be used for Department trainings). The church is planning to continue fund raising for the Fire Department.

DEPARTMENT	Zoning Report
REPRESENTATIVE'S NAME	Mr. Michael Swick
DISCUSSION	No Report. Mr. Swick was unable to attend because of a family member hospitalization.

LEGISLATION

NUMBER	2019-50
TITLE	2020 Heavy Rescue Class
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	All current department members have attended to Crash Course Training provided by Howell Rescue. In the fall of 2020 (date to be determined) Howell Rescue will offer a Heavy Rescue Class – 1 day Course – at a cost of \$ 495 per person. 2 firefighters will attend.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2019-51
TITLE	O2 Cascade Tanks
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	3 tanks need to be swapped out within the next 6 months. Hursh Drugs, Mansfield, will come on site at the appropriate time and exchange 3 tanks at a cost of \$ 38.75 each.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-52
TITLE	Culvert on Biddle Road - Leonhardt/Burgin on Middle town
CLASSIFICATION	Old Business Motion
STATUS	Passage

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MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Another 60' of culvert is needed at this site. <i>on Middletown Rd</i>
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-53
TITLE	Wilson Tire Quotes – Tractor front tires
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	New front tires for the tractor are quoted by Wilson Tire, Upper Sandusky, at \$ 775.00 less a \$ 125 rebate if ordered by 11/30/19. Wilson's will come on-site.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-54
TITLE	Clear Coat Undercoat on new Volvo Road Service Truck
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	A quote from Laserline, Anna, OH to undercoat Volvo road service truck for \$ 250 using Krown Protect product. This covers wiring harness and all underline. This is recommended on an annual basis. Mr. Weber can deliver the truck to Laseline on December 4th and wait a few hours for the service to be completed.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2019-55
TITLE	December meeting date change
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Walker

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DISCUSSION	The normal meeting date for December is very close to the Christmas holiday. The December Regular Meeting, Special Organizational Meeting, Appropriation Meeting and Inventory Meeting will be held on December 16, 2019
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	Cemetery Lots - Leesville
PRESENTED BY	Mrs. Weber
DISCUSSION	Stacey Plaster was called about laying out lots in the Leesville Cemetery and marking them with ground markers as Mr. Plaster has previously done at the Windfall Cemetery. Mr. Plaster needs more information so that he can order materials. Mr. Walker will call him to answer questions.

TOPIC	Board of Elections Certificate of Election
PRESENTED BY	Mrs. Weber
DISCUSSION	The Board of Elections Certification that the 3.0 Renewal of tax levy for providing fire protection and ambulance and emergency medical services to Jefferson Township passed with a total of 220 votes cast – 174 votes in favor of the levy and 46 votes opposed to the levy. The levy passed.

TOPIC	Invoice for purchase of Grindings
PRESENTED BY	Mrs. Weber
DISCUSSION	Invoices were mailed on 11/23/2019 as follows for delivered grindings @ \$ 100 per load: Gibson Landscaping -- \$ 400 Carroll's Truck Parts -- \$ 600 Weber & Son Trucking LLC -- \$ 400 Randy Rowlinson -- \$ 200 Gary Rowlinson -- \$ 300 Andy Lohr -- \$ 200 Leonhardt Farms -- \$ 500 Janet Finney -- \$ 100

TOPIC	Generator and LED Light Fixtures
PRESENTED BY	Cody Knapp and Trustees
DISCUSSION	There was discussion about having a generator to operate portions of the building in the event of a power outage. Mr. Knapp has a contact through his association with the local school who can advise on the cost-savings of replacing fixture and bulbs to the LED style. The contact is Wolf Bros., Mansfield, OH.

TOPIC	Tile work and Culvert
PRESENTED BY	Trustees
DISCUSSION	Tile work on Middletown Road is complete. <i>Could use another 60' of Culvert</i> <i>Could use another 60' of culvert on Biddle Road; Leonhardt/Burgin land. Motion made (2019-52) Leonhardt will provide tile</i>

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TOPIC	Road Service Trucks in Service
PRESENTED BY	Trustees
DISCUSSION	The 2004 International Road Service Truck is back in service. The new Volvo Road Service truck is being delivered tomorrow.

NEW BUSINESS

TOPIC	Renewal of Liquor permits held within Township
PRESENTED BY	Fiscal Officer
DISCUSSION	A letter was presented from State Department of Commerce, Division of Liquor Control. If there is any complaint about a permit presently held in the township an official complaint must be mailed no later than January 2, 2020. No complaints are known.

TOPIC	Tractor Tires
PRESENTED BY	Mr. Eichhorn
DISCUSSION	Mr. Eichhorn presented a quote from Wilson Tire, Upper Sandusky, OH for 2 front tires for the John Deere Tractor. \$ 775 less \$ 125 rebate if ordered before 11/30/19. Wilson's will come to the site. Motion made (2019-53)

TOPIC	Undercoat of Volvo Truck
PRESENTED BY	Mr. Weber
DISCUSSION	Clear coat undercoat by Laserline, Anna, OH, would cost \$ 250 for the new truck. This would cover wiring harness and all underline. Recommended every year. Motion made (2019-54)

TOPIC	December Meetings Date
PRESENTED BY	Mr. Walker
DISCUSSION	The normal meeting date for December is very close to the Christmas holiday. The December Regular Meeting, Special Organizational Meeting, Appropriation Meeting and Inventory Meeting could be changed to avoid this busy time of year. December 16 th was suggested. Motion made (2019-55)

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
TYPE OF MEETING	<u>Special</u>
TYPE OF MEETING	<u>Special</u>
TYPE OF MEETING	<u>Special</u>
DATE	12/16/2019
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, OH
COMMENTS	Organizational, Appropriation, Inventory meetings will be held immediately following the Regular Meeting.

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MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	12/16/2019

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	12/16/2019
Matthew Weber <i>Matthew Weber</i>	Trustee	12/16/2019
Kevin Walker <i>K. J. Walker</i>	Trustee	12/16/2019