

**RECORD OF PROCEEDINGS**Minutes of Jefferson Township Board of Trustees

Regular Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3338 FORM NO. 10148

Held December 16 20 19

START TIME: 7:00 PM

END TIME: 8:35 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board**RECORD OF PROCEEDINGS****BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

**IN ATTENDANCE**

Mr. Tom Wagner	Visitor	
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Dave Garrett	Visitor	Volunteer Fireman
Mr. Josh Gibson	Visitor	Volunteer Fireman

**APPROVAL OF PREVIOUS MINUTES**

MOTION TO APPROVE MINUTES OF	11/25/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Weber
MOTION TO APPROVE SECONDED BY	Mr. Eichhorn
DISCUSSION	Approved as corrected, dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**FISCAL OFFICER REPORT**

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	A-1 Printing is making very slow activity on completing the Township website.

**APPROVAL OF BILLS**

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Warrants 15,065 thru 15,086 totaling \$ 15077.23 for payment of monthly payroll and accounts payable.  Supplemental Appropriations approved as follows: From: 1000-110-230-0000 (bwc) \$ 248.13

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Held \_\_\_\_\_ December 16 \_\_\_\_\_ 20 \_\_\_\_\_ 19 \_\_\_\_\_

	To: 1000-110-111-0000 (Trustee Salary) \$ 248.13 From: 1000-110-211-0000 (opers) \$ 126.37 To: 1000-120-359-0000 (propane) 126.37  From: 2191-220-323-0000 (other-insurance) \$ 379.09 2191-220-359-0000 (propane) 379.09  Amended Certificate: To: 2191-892-0000 (misc revenue ) \$ 5,800.00 To: 2191-230-360-0000 (cont. Serv.) 5,800.00
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

## VISITORS

VISITOR NAME	Mr. Tom Wagner
DISCUSSION	<p>Mr. Wagner purchased agricultural property on Windfall Road in 1999. This property was platted as a subdivision in 1970. The gas company needs to replace a gas line. The Prosecutor advised Mr. Wagner that if the subdivision is vacated by a petition with the Commissioners the project would be easier to complete. This is a 20" line with 1200 # of pressure. It runs under garages in the existing subdivision that are not owned by Mr. Wagner. Mr. Wagner wants the Trustees to be aware of this situation and realizes that it is not the Townships burden. He is working with the Prosecutor and Commissioners.</p>

## DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	Fire Department Report
REPRESENTATIVE'S NAME	Mr. Cody Knapp
DISCUSSION	<p>Marcus Fagen passed his EMT class.</p> <p>First of February Mr. Josh Gibson has requested to take an EMT class. The cost is approximately \$ 1,300 – at Tri-Rivers Vocational School, Marion, OH. He must reimburse the Township if he does not pass the final EMT test. (motion made – 2019-56)</p> <p>At this time the department has 14 EMT – 12 are basic, 1 advance and 1 medic.</p> <p>Narcan and sterile water is needed – approximate cost \$ 300. The Zoll Cardiac monitor needs to be certified in January – approximate cost of \$ 200. Both items not to exceed total of \$ 500 (motion made – 2019-57)</p> <p>Dave Garrett requested an EMS billing Resolution – the same as was passed a year ago. Mr. Garrett is applying for Medicare bill license. The fee is \$ 531 and will be deducted from billing proceeds upon the set-up of the system. Electronic Reporting for transports was discussed. At this time the number of transports does not warrant the cost of electronic over paper filing. (Resolution passed – JT2019-58) This 4-year Contract will be on file at the Fire Department and a copy in the Fiscal Officer office upon completion of the application. Mr. Garrett is the lead person on this project.</p>

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	<p>A mutual aid contract needs to be set up with Portsmouth Ambulance Service. Portsmouth is contracted by the Crawford County Joint Ambulance District.</p> <p>Fire Department is now a 501-3c</p> <p>2020 Volunteer Firefighters' Dependents Fund Certificate of Annual Election of Board Members was completed and will be filed to the Department of Commerce by Mrs. Weber.</p>
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<b>DEPARTMENT</b>	<b>Zoning Report</b>
<b>REPRESENTATIVE'S NAME</b>	<b>Mr. Michael Swick</b>
<b>DISCUSSION</b>	No Report. Mr. Swick was unable to attend the meeting.

**LEGISLATION**

<b>NUMBER</b>	<b>2019-56</b>
<b>TITLE</b>	<b>Josh Gibson – EMT Class</b>
<b>CLASSIFICATION</b>	<b>General</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Walker
<b>DISCUSSION</b>	Josh Gibson approved to take an EMT Class at Tri-Rivers Vocational School, not to exceed \$ 1300. Must reimburse township if does not pass test.
<b>VOTING ROLL CALL</b>	<b>VOTE</b>
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
<b>VOTING RESULTS</b>	<b>YES: 3 NO: 0</b>

<b>NUMBER</b>	<b>2019-57</b>
<b>TITLE</b>	<b>EMS Supplies and Cardiac Monitor Certification</b>
<b>CLASSIFICATION</b>	<b>General</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Walker
<b>DISCUSSION</b>	Approved purchase of Narcan and Sterile water at a cost estimated at \$ 300. Zoll Cardiac Monitor to be certified at a cost of about \$ 200
<b>VOTING ROLL CALL</b>	<b>VOTE</b>
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
<b>VOTING RESULTS</b>	<b>YES: 3 NO: 0</b>
<b>MOTION</b>	Carried

<b>NUMBER</b>	<b>JT 2019-58</b>
<b>TITLE</b>	<b>Establishing Charges for Ambulance and Emergency Medical Services</b>
<b>CLASSIFICATION</b>	<b>New Business Resolution</b>
<b>STATUS</b>	Passage

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MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	A necessity for Medicare Billing – Authorizes a 4-year Contract with Medicount Management, Inc.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>JT 2019-59</b>
<b>TITLE</b>	<b>Retain Peter Griggs for Legal Counsel for 2020 as needed</b>
<b>CLASSIFICATION</b>	<b>New Business Resolution</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	This is on an as needed basis. For the year 2020.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

**PRIOR BUSINESS**

TOPIC	<b>LED Lights</b>
PRESENTED BY	<b>Trustees and Cody Knapp</b>
DISCUSSION	Waiting for an estimate from Wolff Bros. for LED lights. AEP will likely offer an energy savings rebate. Action may be taken at the January Regular meeting.

TOPIC	<b>Generator for Building</b>
PRESENTED BY	<b>Trustees and Cody Knapp</b>
DISCUSSION	Mr. Knapp offered quotes on various sizes of generators.

**NEW BUSINESS**

TOPIC	<b>Price List From National Lime and Stone</b>
PRESENTED BY	<b>Fiscal Officer</b>
DISCUSSION	Trustees looked over the 2020 price list from National Lime and Stone for 2020. The list is on file in the Fiscal Officer office.

TOPIC	<b>Retain Peter Griggs for Legal Counsel 2020</b>
PRESENTED BY	<b>Fiscal Officer</b>
DISCUSSION	The legal fees (as needed) remain the same as previous years. Resolution passed (JT 2019-59)

**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<u>Regular</u>
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DATE	12/16/2019
TIME	8:48 PM
LOCATION	2119 St. Rt. 598, Galion, OH
COMMENTS	

**MEETING ADJOURN**

MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**MINUTES PREPARED BY**

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	1/27/2020

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	1/27/2020
Matthew Weber <i>Matthew Weber</i>	Trustee	1/27/2020
Kevin Walker <i>K. J. Walker</i>	Trustee	1/27/2020