

**RECORD OF PROCEEDINGS**Minutes of Jefferson Township Board of TrusteesSpecial Meeting

2119 St. Rt. 598, Galion, OH 44833

GOVERNMENT FORMS &amp; SUPPLIES 844-224-3336 FORM NO. 10148

Held December 16 20 19

START TIME: 8:48 PM

END TIME: 9:02 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board**RECORD OF PROCEEDINGS****BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

**IN ATTENDANCE**

Mr. Ric Cochran	Employee	Assistant Fire Chief
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Dave Garrett	Visitor	Volunteer Fireman
Mr. Josh Gibson	Visitor	Volunteer Fireman

**LEGISLATION OF ORGANIZATION FOR 2020**

NUMBER	2019-60
TITLE	Chairman of the Board of Trustees – Kevin Walker
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Mr. Kevin Walker nominated for Chairman of the Board for 2020
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2019-61
TITLE	Representatives to Boards
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Mr. Weber nominated to serve as the representative on the Ambulance District Board

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Held \_\_\_\_\_ December 16 \_\_\_\_\_ 20 \_\_\_\_\_ 19 \_\_\_\_\_

	Mr. Eichhorn nominated to serve as representative on the County Health Board.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-62</b>
<b>TITLE</b>	<b>2019 Meeting Schedule</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Regular meetings to be held on the fourth Monday of each month at 7:00 pm. The one exception will be the month of May when the Regular meeting will be scheduled for Monday, May 18, 2020 because of the Memorial Holiday. The Special Organizational, Appropriations, and Inventory meetings will immediately follow the Regular meeting in December. Meetings will be held at the Township Fire Hall, 2119 St. Rt. 598, Galion, OH.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-63</b>
<b>TITLE</b>	<b>Cemetery Fees</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	The price of lots in the Windfall Cemetery and the Leesville Cemetery remain the same: \$ 200 for residents and \$ 400 for non-residents. The cost of opening and closing the grave will be at a cost of \$ 200 each. Cremation burial charge will be \$ 75.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-64</b>
<b>TITLE</b>	<b>Investments</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker

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MOTION SECONDED BY	Mr. Weber
DISCUSSION	Authorizes the Fiscal Officer to invest Township monies as to the availability and best interest rates using StarOhio or StarPlus.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-65</b>
<b>TITLE</b>	<b>Conventions/Meetings/Travel</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Authorizes the payment of travel and expenses for the trustees, Fire Department personnel, and/or fiscal officer to attend the conventions or meetings held for trustees and fiscal officers. Township officials and employees shall receive the current IRS standard reimbursement per mile at the time of their trip when traveling out of the township while using their own vehicle for township business. An allowance of \$ 35 per day for meals (excluding alcohol and tip) outside the township while conducting township business is also authorized.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-66</b>
<b>TITLE</b>	<b>Life Insurance</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	The \$ 50,000 term life insurance benefit will stay in effect for the elected officials.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-67</b>
<b>TITLE</b>	<b>Purchases</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber

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MOTION SECONDED BY	Mr. Walker
DISCUSSION	Any purchase over \$ 100 will require a purchase order from the Fiscal Officer
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-68</b>
<b>TITLE</b>	<b>Elected Official Compensation</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Trustees and Fiscal Officer of Jefferson Township in Crawford County are entitled to the maximum compensation permitted per the Ohio Revised Code in 2020. This compensation for the Trustees and Fiscal Officer will be paid from the funds as designated monthly per each person's monthly records.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-69</b>
<b>TITLE</b>	<b>Zoning Inspector</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Mike Swick is reappointed as Zoning Inspector for the year 2020. The salary is \$ 195 per month plus ½ of Permit Fees paid monthly for each permit issued (not to include penalty fees).
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-70</b>
<b>TITLE</b>	<b>Fire Chief/Assistant Chief/Report Recorder/Custodial</b>
<b>CLASSIFICATION</b>	<b>General</b>
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber

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DISCUSSION	<p>Ric Cochran is appointed Fire Chief -- \$ 250 per month compensation</p> <p>Dave Link is appointed Assistant Fire Chief -- \$ 250 per month compensation</p> <p>Josh Gibson is appointed as Records Recorder -- \$ 5 per report and paid quarterly as a sub-contractor.</p> <p>Cody Knapp is appointed Custodian of Fire Hall -- \$ 40 per month and \$ 40 for each rental.</p>
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-71</b>
<b>TITLE</b>	<b>Zoning Board</b>
<b>CLASSIFICATION</b>	<b>General</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Eichhorn
DISCUSSION	<p>The Zoning Board is paid \$ 20 per meeting with exception of the Chairman and the Secretary who receive \$ 30 per meeting.</p> <p>Appointed as follows:          Bill Weber, Chairman          John Shade, Secretary          Shawn Spangler          Jeff Walker          Ryan Zellner</p>
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

<b>NUMBER</b>	<b>2019-72</b>
<b>TITLE</b>	<b>Zoning Board of Appeals</b>
<b>CLASSIFICATION</b>	<b>General</b>
<b>STATUS</b>	Passage
<b>MOTION TO</b>	Approve
<b>MOTION BY</b>	Mr. Weber
<b>MOTION SECONDED BY</b>	Mr. Eichhorn
DISCUSSION	<p>The Zoning Board is paid \$ 20 per meeting with exception of the Chairman and Secretary who receive \$ 30 per meeting</p> <p>Appointed as follows:          Paul Skaggs, Chairman          Christopher Erwin, Secretary          Steve Entenmann          Norm Huber</p>

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	Mark Johnson
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

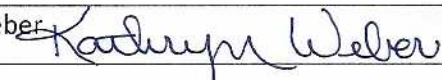
**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<u>Special</u>
DATE	12/16/2019
TIME	9:05 PM
LOCATION	2119 St. Rt. 598, Galion, OH
COMMENTS	

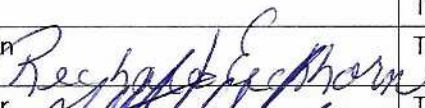
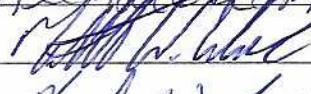

**MEETING ADJOURN**

MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

**MINUTES PREPARED BY**

SIGNATURE	TITLE	DATE
Kathryn Weber 	Fiscal Officer	1/27/2020

**BOARD/COUNCIL CERTIFIED**

SIGNATURE	TITLE	DATE
Richard Eichhorn 	Trustee	1/27/2020
Matthew Weber 	Trustee	1/27/2020
Kevin Walker 	Trustee	1/27/2020