

RECORD OF PROCEEDINGSMinutes of Jefferson Township Board of Trustees
2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held January 27 20 20

START TIME: 7:00 PM

END TIME: 9:11 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS**BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

Mr. Roger Slone	Visitor	
Mr. Terry Gribble	Visitor	Candidate for County Commissioner
Mrs. Leigh Anne Gribble	Visitor	
Mr. David Meadows	Visitor	
Mrs. Linda Meadows	Visitor	
Mr. Lindy Rachel	Fiscal Officer Elect	
Mr. Michael Swick	Employee	Zoning Inspector
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Ric Cochran	Employee	Fire Chief
Mr. Dave Link	Employee	Assistant Fire Chief
Mr. Josh Gibson	Visitor	Volunteer Fireman

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	12/16/2019
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

MOTION TO APPROVE MINUTES OF 12/16/2019

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TYPE OF MEETING	Special
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

MOTION TO APPROVE MINUTES OF	12/16/2019
TYPE OF MEETING	Special
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	Kathryn Weber
DISCUSSION	2019 Year-end reports are complete and have been filed with the State Auditor.

APPROVAL OF BILLS

MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Warrants 15087 thru 15127 totaling \$ 13,662.62 for payment of monthly payroll and accounts payable. Supplemental Appropriations for year-end 2019 approved as follows: From: 2191-230-360-0000 (con't services) \$ 2,535.95 To: 2191-230-360-6272 (con't ser. grant) 2,340.00 2191-760-740-6272 (mach – grant) 195.95
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

VISITORS

VISITOR NAME	Mr. Terry Gribble
DISCUSSION	Mr. Gribble is a candidate in the Primary Election for County Commissioner. He presented professional and personal information, asking for support in the upcoming election.
VISITOR NAME	Mr. Roger Slone
DISCUSSION	Mr. Slone lives on Lower Leesville Road. He is continuing to have a drainage problem with his driveway. Trustees said that the ditch needs

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	to be dipped and the township will put out bids to get this done. Stone/gravel will be put in the driveway until the ditch is dipped.
VISITOR NAME	Mrs. Linda Meadows
DISCUSSION	Lives on Lower Leesville Road near Mr. Stone. Run-off from the farming behind them is bad – 3" or 4" deep running down road, coming from 2 places. It is much worse since tile was put into the agricultural fields.

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	ZONING
REPRESENTATIVE'S NAME	Mr. Michael Swick
DISCUSSION	Trustees approved several draft letters submitted by Mr. Swick– these letters will be mailed via Certified and First Class Mail to several Zoning Resolution violators.

DEPARTMENT	FIRE DEPARTMENT REPORT
REPRESENTATIVE'S NAME	Chief Cochran
DISCUSSION	<p>Unit # 857 Red cross lay auto drain has been replaced with the part in stock. Another will be purchased so there is one in stock (2020-01)</p> <p>25 Gal of foam was used on a recent structure fire – two 5 gal jugs remain in stock and the truck is full. This product costs about \$ 100 per 5 gal bucket. – Purchase of more stock will be at a later time.</p> <p>There is \$ 755.66 remaining of the MARCS Grant. This can be used for a needed MARCS radio antenna for the Station. A quote from VASU was submitted for Base Station Antenna parts \$ 497.96 – Also a used Motorola base is available \$ 500. (2020-02)</p> <p>Chief and Assistant Chief request to attend Ohio Public Employer Labor Relations Assoc. (OPELRA) Conference being held Feb 2-4 at Lewis Center, Ohio instead of the OTA Winter Conference this year. OTA agenda of sessions are not as applicable for the Department as what is being offered by the OPELRA Conference being held about one week earlier. (2020-03)</p> <p>The State Fire Marshal Training Grant for 2019 has been submitted.</p> <p>There was discussion about starting up the Cadet program again. Prefer not thru the Boy Scouts of America. Questions need to be answered about insurance coverage. Discussion will continue when more information is available.</p> <p>The Department responded to a Mutual Aid call with Iberia on 1/19/2020 with Units 857 and 854 (5 personnel)</p> <p>The Tabernacle of Praise Church donated \$ 635 to the Fire Department.</p> <p>A garage/shop structure fire on 1/26/2020 at 6841 Leesville Road resulted in damage to at least one set of turnout gear due to heat exposure. At least 4 sections of 1.75" hose was damaged. A full damaged equipment list will be available soon. This will be turned in to insurance. Whetstone, Liberty and Tiro/Auburn were called for mutual aid.</p> <p>The AFG Grant for new SCBA information has been submitted to the grant writers for resubmission.</p> <p>A request for \$ 160,000 Grant for Air Pac's has been submitted to the Timken Foundation.</p>

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	<p>Two Sets of gear are being requested to The Hessenauer Grant and will be filed by 1/31/2020.</p> <p>CPR re-certifications for JTVFD were done for EMS Training on 01/19/2020. This will be invoiced for certifications within the next month. (\$ 10/card/individual) – a total of 11 members.</p> <p>2019 JTVFD Inventory has been completed.</p> <p>Discussion about the purchase of a Smoke Trailer from City of Galion at asking price of \$ 5,000. This is a 40' trailer and would be used for safety training for students. Suggestion that the twp pay \$ 2500 and the Fire Association pay \$ 2500. Questions remain about liability at school use training and other insurance concerns. No action taken at this meeting. Trustees will take a look at this trailer.</p> <p>The overhead door seals on all 3 Fire Department garage need to be replaced. Chief Cochran will contact Callahan Door Company. (2020-04)</p> <p>Discussion about any items to be sold at the Morrow County Consignment Auction to be held February 29, 2020.</p>
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LEGISLATION

NUMBER	2020-01
TITLE	Unit # 857 auto drain
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Purchase a replacement auto drain for stock.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2020-02
TITLE	MARCS Radio Antenna for station
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Purchase Radio Antenna from VASU per quote (no options) for \$ 497.96 and used Motorola Base station for \$ 500.00 using balance of MARCS Grant
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

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NUMBER	2020-03
TITLE	Fire Chief and Assistant attend OPELRA Conference for training
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Ohio Public Employer Labor Relations Assoc. Conference being held Feb 2-4 2020 at the Nationwide Conference Center in Lewis Center, Ohio. Cost is \$ 449 each plus lodging, meals and mileage.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2020-04
TITLE	Replacement of Overhead Door Seals – FD Garage doors
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Approved replacement of the overhead door seals of the 3 doors of the overhead doors in the Fire Garage
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2020-05
TITLE	Change to LED light fixtures and bulbs
CLASSIFICATION	Old Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Contract Perkins Grain Farms, LLC to furnish and install 18 T8 LED light fixtures with bulbs along with labor to install for a total of \$ 3,210.00
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Abstain
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 2 NO: 0 ABSTAIN: 1
MOTION	Carried

NUMBER	2020-06
TITLE	Trimming of trees and installation of guardrail
CLASSIFICATION	New Business Motion
STATUS	Passage

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MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Trees to be trimmed on Windfall and Biddle Roads and guardrail to be installed at township building at St. Rt. 598 by County Engineer Force Account.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	LED Lights
PRESENTED BY	Trustees
DISCUSSION	Estimates for LED lights from Wolff Bros., Perkins Grain Farms LLC and Gibson Electrical were reviewed and discussed. AEP will offer an energy savings rebate. AEP estimates that the project will pay for itself in one year with energy savings. A Motion was passed awarding to Perkins Grain Farms, LLC. This is for 18 T8 LED light fixtures with bulbs and labor to install. (2020-05)

TOPIC	Generator for Building
PRESENTED BY	Trustees and Cody Knapp
DISCUSSION	A decision was made to evaluate the size and type of generator after the lighting project is complete.

TOPIC	Payment of invoices for grindings
PRESENTED BY	Trustees and Fiscal Officer
DISCUSSION	All invoices for grindings have been paid with the exception of 2. Mrs. Weber will resend the two unpaid invoices.

NEW BUSINESS

TOPIC	Division of Liquor Control Notice
PRESENTED BY	Fiscal Officer
DISCUSSION	Trustees discussed a notice from the Division of Liquor Control about a request for the liquor permits held by Valley View Golf Course, Inc. to be transferred to Twin Lakes LLC dba Valley View. If there is an objection there can be a Public Hearing. The decision was made not to request a hearing since there is no opposition to this transfer.

TOPIC	Estimates from County Force Account for Trimming of Trees and guardrail at Twp. Building
PRESENTED BY	Mr. Weber
DISCUSSION	Estimates were presented from the County Engineer Force Account for tree trimming on Windfall and Biddle Roads. Another for guardrail to be installed at the Township Building to keep vehicles from crossing over. Action was taken on both these projects with one motion (2020-06)

TOPIC	Township Logo for Road Service Trucks
PRESENTED BY	Mr. Walker
DISCUSSION	Trustees looked at a draft logo made by Mike Grady @ Anthony Lee.

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Held January 27 20 20**NEXT SCHEDULED MEETING**

TYPE OF MEETING	<u>Regular</u>
DATE	<u>02/24/2020</u>
TIME	<u>7:00 PM</u>
LOCATION	<u>2119 St. Rt. 598, Galion, OH</u>
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	2/24/2020

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	2/24/2020
Matthew Weber <i>Matt Weber</i>	Trustee	2/24/2020
Kevin Walker <i>K. J. Walker</i>	Trustee	2/24/2020