

RECORD OF PROCEEDINGSMinutes of Jefferson Township Board of Trustees
2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held February 24 20 20

START TIME: 7:00 PM

END TIME: 8:15 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board**RECORD OF PROCEEDINGS****BOARD/FISCAL OFFICER ROLL CALL**

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mrs. Kathryn Weber, Fiscal Officer	Present

IN ATTENDANCE

Mr. Thomas Dripps	Visitor	
Mr. Larry Schmidt	Visitor	Candidate for County Commissioner
Mr. Lindy Rachel	Fiscal Officer Elect	
Mr. Marcus Fagan	Visitor	Volunteer Fireman
Mr. Dave Link	Employee	Assistant Fire Chief
Mr. Josh Gibson	Visitor	Volunteer Fireman
Mr. Matt Grove	Visitor	Volunteer Fireman

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	<u>1/27/2020</u>
TYPE OF MEETING	<u>Regular</u>
MOTION TO APPROVE BY	<u>Mr. Eichhorn</u>
MOTION TO APPROVE SECONDED BY	<u>Mr. Weber</u>
DISCUSSION	<u>Approved as dispersed and dispensed with the reading</u>
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

FISCAL OFFICER REPORT

REPRESENTATIVE'S NAME	<u>Kathryn Weber</u>
DISCUSSION	<u>No Report</u>

APPROVAL OF BILLS

MOTION BY	<u>Mr. Eichhorn</u>
MOTION SECONDED BY	<u>Mr. Weber</u>
DISCUSSION	<u>Warrants 15128 thru 15146 totaling \$ 13,262.78 for payment of monthly payroll and accounts payable.</u>

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VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

VISITORS

VISITOR NAME	Mr. Larry Schmidt
DISCUSSION	Mr. Schmidt is a candidate in the Primary Election for County Commissioner. He presented professional and personal information, asking for support in the upcoming election.

VISITOR NAME	Mr. Thomas Dripps
DISCUSSION	Mr. Dripps lives on Crestline Road near the railroad crossing. His property line and home is very close to the railroad. He has a propane tank between his house and the Railroad. There is a problem with the tracks and the trains make a lot more noise and vibration as the trains pass the section of track. Many times broken bolts from the track fly on to his property. He is afraid that the vibration of the ground near the tracks could cause his propane tank to explode. He also pointed out that the noise level is unbearable. He has lived there for 8 years. He has talked with James Kirk with the Railroad and was advised to come to the Trustees. The Trustees would have more potential for progress with the Railroad to solve this problem. Trustees will contact the railroad in order to request the Railroad to take steps to resolve this problem. Mr. Dripps suggested creating a quiet zone.

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	ZONING
REPRESENTATIVE'S NAME	Mr. Michael Swick – not in attendance because of illness but submitted Building Permits to Fiscal Officer
DISCUSSION	The following Building Permits were issued by Mr. Swick during February: Permit # 1148 – 32'x64' Pole Barn – Rocky Bash, Biddle Road -- \$ 35 Permit # 1149 – 20'x28' addition – Ben Knass, St. Rt. 598 -- \$ 20 Permit # 1150 – 8'x20' Visitor Press Box – Col Crawford Schools - \$ 35

DEPARTMENT	FIRE DEPARTMENT REPORT
REPRESENTATIVE'S NAME	Assistant Chief Link
DISCUSSION	<ul style="list-style-type: none"> • Update on MARCS radio antenna for station – waiting for the mobile radio • Everything has been submitted for the Medical Billing application – waiting for answers • The four gas meter appears to have a bad o2 sensor. FF Webb is looking into cost/replacement and is waiting for a response. • Jefferson Twp Fire Assoc. has passed a motion to pay for ½ (\$ 2,500) of the cost of purchase of a used Smoke Trailer from City of Galion. Trustees are asked to add the other 50% of purchase. A new trailer costs in excess of \$ 120,000; Galion purchased this trailer in 2000 for over \$ 30,000. Galion does not use it anymore. It has been stored in heated storage its entire life. The trustees will look at the trailer. Expressed concern about where to store and insurance liabilities. • Fiscal Officer was given a listing/quote for the replacement of 4 sets of gear, 4 pair of gloves, 4 National (white) 50' sections of 1.75% hose and one ice rescue suit. These items were damaged beyond repair at a recent Fire Call and the ice rescue suit at a recent training.

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- There is a Safety Officer Training (FDIC) soon, Cost is unknown.
- Shawn Miller would like to attend the FFII Class starting on March 4th via the NCOFTA. This is reimbursed through OSFO. (2020-07)

LEGISLATION

NUMBER	2020-07
TITLE	FFII Training for Shawn Miller
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Pay for FFII Training for Shawn Miller. This class begins on March 4 th and is offered by NCOFTA and is reimbursed by OSFO
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2020-08
TITLE	Repair of Blockage of tile in right-of-way on Windfall Road near Windfall Church
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Saunders quoted about \$ 350 per outlet and Adkins Drainage will do any jetting that may be needed. A riser to be installed in needed
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2020-09
TITLE	Construction of a static grizzly screen to screen grindings
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Estimate by Coffman Welding & Fabrication is \$ 3730. This is material/labor/painting.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

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Held February 24 20 20 **PRIOR BUSINESS**

TOPIC	Updates on projects approved last month
PRESENTED BY	Trustees
DISCUSSION	<ul style="list-style-type: none"> • Designated trees along designated roadways have been trimmed or removed. • Lighting project is progressing. • Guardrails will be installed when weather breaks.

TOPIC	Logo
PRESENTED BY	Mr. Walker
DISCUSSION	Trustees and others reviewed the logo for road service trucks as designed by Mr. Grady at Anthony-Lee, Crestline. Trustees will ask for a quote on a set of the logos for each of the 3 trucks.

NEW BUSINESS

TOPIC	Water problems at Windfall Church
PRESENTED BY	Mr. Eichhorn
DISCUSSION	Windfall Church is having a problem with water backing up into the basement. There is a blockage in the right-of-way ditch tile outlet. Saunders has quoted about \$ 350 to dig each one. Adkins Drainage will do the jetting if it is necessary. May need to consider putting in a riser. (2020-08)

TOPIC	Construction of static screen to screen grindings
PRESENTED BY	Mr. Weber
DISCUSSION	Screening the grindings that were milled off roadways this past summer will be of best use if they are screened. The Township will be continuing to mill roadways that are being paved in the future because this saves money by not purchasing gravel for berming. Coffman Welding & Fabrication, Attica, OH has provided an estimate to build a static grizzly screen for \$ 3730, this includes material/labor/paint. (2020-09)

TOPIC	Old light fixtures
PRESENTED BY	Mr. Walker
DISCUSSION	Discussion about taking the 17 light fixtures that are being replaced to the upcoming Morrow County Auction. Trustees decided to hold off.

TOPIC	Annual Engineer Meeting
PRESENTED BY	Mrs. Weber
DISCUSSION	The annual meeting of the Township Trustees, County Engineer and County Commissioners will also include the Health Department annual meeting. This is being held March 19, 2020 at the Crawford County Fairgrounds. Each of the Trustees will be making their own reservations for this meeting/meal. Trustees signed the Ohio Department of Transportation 2019 Township Highway System Mileage Certification.

TOPIC	Ohio Plan offering Insurance in lieu of bond
PRESENTED BY	Mrs. Weber
DISCUSSION	The Ohio Plan is offering insurance coverage instead of a bond for Townships. This has been approved by the State Auditor and other State Departments. At the present time Jefferson Township has bonds in place for all necessary. This is something to consider in the future.

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TOPIC	Insurance Quote – Ohio Plan
PRESENTED BY	Mrs. Weber
DISCUSSION	Trustees reviewed the insurance application with the Ohio Plan to be sure that coverage on all buildings and vehicles is adequate. This application will be completed by Mrs. Weber and returned by March 20 th .

TOPIC	Agreement for Deposit of Public Funds with Park National Bank (United Bank na)
PRESENTED BY	Mrs. Weber
DISCUSSION	Trustees signed the Agreement for Deposit of Public Funds documents for Park National Bank. Mrs. Weber will return one copy of this to the bank.

NEXT SCHEDULED MEETING

TYPE OF MEETING	<u>Regular</u>
DATE	03/23/2020
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, OH
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Kathryn Weber <i>Kathryn Weber</i>	Fiscal Officer	3/23/2020

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>Richard Eichhorn</i>	Trustee	3/23/2020
Matthew Weber <i>M. Weber</i>	Trustee	3/23/2020
Kevin Walker <i>K. J. Walker</i>	Trustee	3/23/2020