

RECORD OF PROCEEDINGS

Minutes of Jefferson Township Board of Trustees
 2119 St. Rt. 598, Galion, OH 44833

Regular Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held April 27 2020

START TIME: 7:00 PM END TIME: 8:06 PM

CALLED TO ORDER BY: Mr. Kevin Walker, Chairman of the Board

RECORD OF PROCEEDINGS **DRAFT**

BOARD/FISCAL OFFICER ROLL CALL

NAME	PRESENT
Mr. Richard Eichhorn, Trustee	Present
Mr. Matthew Weber, Trustee	Present
Mr. Kevin Walker, Trustee	Present
Mr. Lindall Rachel, Fiscal Officer	Present

IN ATTENDANCE

Mr. Ric Cochran	Employee	Fire Chief
Mr. Cody Knapp	Visitor	Volunteer Fireman
Mr. Dave Link	Employee	Assistant Fire Chief
Mr. Michael Swick	Employee	Zoning Inspector
Mr. Dave Garrett	Visitor	Volunteer Fireman

APPROVAL OF PREVIOUS MINUTES

MOTION TO APPROVE MINUTES OF	3/23/2020
TYPE OF MEETING	Regular
MOTION TO APPROVE BY	Mr. Eichhorn
MOTION TO APPROVE SECONDED BY	Mr. Weber
DISCUSSION	Approved as dispersed and dispensed with the reading
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

APPROVAL OF BILLS

MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Walker
DISCUSSION	Warrants 15173 thru 15192 totaling \$ 10,939.09 for payment of monthly payroll and accounts payable.
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

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VISITORS

VISITOR NAME	No Visitors due to Stay-Home order by State Governor because of COVID-19 pandemic
DISCUSSION	

DEPARTMENT HEAD/OFFICIAL REPORT

DEPARTMENT	ZONING
REPRESENTATIVE'S NAME	Mr. Michael Swick
DISCUSSION	<p>Mr. Swick reported that he issued one Building Permit: Permit 1145 - David Baker – Metal pole barn on Brandt Rd. - \$20.00</p> <p>Mrs. Burkholder's daughter reported trash being dumped on Knorr Rd. Got info on putting up fence on Knorr and Middletown.</p> <p>House on Windfall needs 911 sign.</p> <p>6127 Co. Rd. 330 letter sent from Health Dept. due to rats, bugs and other reports about property. Also working on 2677 St. Rt. 598 to get it cleaned up.</p> <p>Looking at vacating some alleys in Leesville.</p>

DEPARTMENT	FIRE DEPARTMENT REPORT
REPRESENTATIVE'S NAME	Assistant Chief Link
DISCUSSION	<ul style="list-style-type: none"> • MARCS radio antenna for station is up and radio is here and ready to install. • The insurance claim for damaged items has been submitted; awaiting a response from Claims Department to inspect gear. • Medical Billing application status is all good to go and set up. • Purchase of smoke house from Galion was discussed –no action taken by Trustees. • Discussed replacement of batteries for unit 858. • A safety grant of 4425.00 was awarded, FEEEG every FF will receive gloves and hoods. Fire Dept. must provide a case study one year from the intervention date. • Ipad Mobile Solutions Ems and Fire reporting systems costing 1600.00 per year was discussed and approved. (2020-15) Payment to Recording Administrator for submitted runs will no longer be necessary.

LEGISLATION

NUMBER	2020-15
TITLE	Annual IMS EMS and Fire Reporting System
CLASSIFICATION	General
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	Reporting system for fire dept . at a proposed cost of 1600.00
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes

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Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0

NUMBER	2020-16
TITLE	Repair of hit and run damage to Township Garage.
CLASSIFICATION	Old Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Walker
DISCUSSION	J & F Construction submitted a bid to repair building. At cost of 2464.00.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2020-17
TITLE	Backup Battery System for Computer.
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Walker
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Replacement was suggested by state Auidtor
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2020-18
TITLE	Renewal of risk and liability insurance with Ohio Plan
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
DISCUSSION	This premium is up a small amount from last year because new truck and additional radios from fire dept.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

NUMBER	2020-19
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TITLE	Paint all interior drywall walls. In rooms and halls. As noted in quote.
CLASSIFICATION	New Business Motion
STATUS	Passage
MOTION TO	Approve
MOTION BY	Mr. Eichhorn
MOTION SECONDED BY	Mr. Weber
DISCUSSION	Repaint everything on estimate. 3425.00 mat. And labor. R.A. Eldridge Painting & Decorating.
VOTING ROLL CALL	VOTE
Mr. Richard Eichhorn	Yes
Mr. Matthew Weber	Yes
Mr. Kevin Walker	Yes
VOTING RESULTS	YES: 3 NO: 0
MOTION	Carried

PRIOR BUSINESS

TOPIC	Fix township garage on NW corner.
PRESENTED BY	Trustees
DISCUSSION	<ul style="list-style-type: none"> • J& F submitted bid of 2464.00 • Will handle all scope of work. (2020-16)

NEW BUSINESS

TOPIC	Backup Battery for Computer
PRESENTED BY	Mr. Rachel
DISCUSSION	Needed for computer per state auditor (2020-17)

TOPIC	Risk and Liability insurance with Ohio Plan.
PRESENTED BY	Trustees
DISCUSSION	This premium is up a small amount from last year because new truck and additional radios from fire dept. (2020-18)

TOPIC	Interior painting of hall
PRESENTED BY	Trustees
DISCUSSION	Has not been painted since original construction. RA Eldridge submitted bid in the amount of 3425.00. (2020-19)

NEXT SCHEDULED MEETING

TYPE OF MEETING	Regular
DATE	05/18/2020
TIME	7:00 PM
LOCATION	2119 St. Rt. 598, Galion, OH
COMMENTS	

MEETING ADJOURN

MOTION BY	Mr. Weber
MOTION SECONDED BY	Mr. Eichhorn
VOTING ROLL CALL	VOTE
Mr. Eichhorn	Yes
Mr. Weber	Yes
Mr. Walker	Yes

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VOTING RESULTS	YES: 3	NO: 0
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MINUTES PREPARED BY

SIGNATURE	TITLE	DATE
Lindall Rachel <i>[Signature]</i>	Fiscal Officer	5/18/2020

BOARD/COUNCIL CERTIFIED

SIGNATURE	TITLE	DATE
Richard Eichhorn <i>[Signature]</i>	Trustee	5/18/2020
Matthew Weber <i>[Signature]</i>	Trustee	5/18/2020
Kevin Walker <i>[Signature]</i>	Trustee	4/27/2020 5-18-2020

REE
MW
KWalker

